

**A regular meeting of the Village of Victor Board of Trustees was held on Monday, May 21, 2018 at the Village Hall, 60 East Main Street.**

**MEMBERS PRESENT:** Mayor Gary Hadden  
Deputy Mayor Michael Crowley  
Trustee Carol Commisso  
Trustee Robert Kelly  
Attorney Reid Holter  
Village Clerk Pamela Hogenes

**MEMBERS ABSENT:** Director of Public Works John Turner

**OTHERS PRESENT:** Glenn Cooke

Meeting was called to order by Mayor Hadden at 7:00pm.

Salute to the flag.

**Privilege of the Floor**

**Glenn Cooke, President, Drumlins HOA**, came before the board stating the Drumlins Homeowners Assoc. met and approved the proposed resolution for dedication of some of the roads in the Drumlins with one request. Mr. Cooke asked that the HOA pay for the work needed be paid in two installments; half up front and the balance when the work is completed as opposed to paying the full amount up front.

The board agreed to that request.

**Resolution #63-18**

**Dedication of Partial Roads in Drumlins**

**WHEREAS**, a portion of the private drive known as "Wellington Drive" in the Drumlins development is located within the Village of Victor, and

**WHEREAS**, Wellington Drive was constructed as a private drive and, since it was constructed, it has been maintained by, and at the expense of the Drumlins Homeowners Association (hereafter, the "HOA");

**WHEREAS**, a number of residents of the Drumlins subdivision and the HOA have requested that the Village accept dedication of Wellington Drive and of several other private drives which intersect Wellington Drive ( hereafter, said intersecting drives shall be referred to as the "Abutting Private Drives") to the extent that they are located in the Village of Victor;

**WHEREAS**, a number of residents of the Drumlins subdivision and the HOA have, also, requested that the Village accept dedication of the improvements for storm sewers and electric lighting along Wellington Drive and along the Abutting Private Drives (hereafter, the "Utilities");

**WHEREAS**, at the request of the Village, the HOA has conducted certain subsurface tests and has performed certain work on Wellington Drive;

**WHEREAS**, the Village engineer and the Director of the Village Department Works (the "Director") have inspected Wellington Drive and reviewed the test results;

**WHEREAS**, the Village engineer and the Director have reported that the portion of Wellington Drive from where it enters the Village at the southeast corner of the Village to the northern intersection of Wellington Drive and Cambridge Circle and, also Cambridge Circle, itself, are in good condition and, provided specified work is performed on Wellington Drive and Cambridge Circle, such portion of Wellington Drive and Cambridge Circle can be maintained in a manner similar and at a comparable expense to other dedicated roads within the Village. Said portions are identified in red on a map reviewed by the Board, a copy of which shall be annexed to this Resolution;

**WHEREAS**, the specified work which must be completed on such portion of Wellington Drive is:

- Repair of all catch basins on Wellington Drive and the Abutting Private Drives,
- Replacement of the corrugated metal pipe crossing near Cambridge Circle,
- Repair of the concrete pipe outfall west of Brookline Avenue, with end-section and medium stone fill erosion controls added
- Repair of the storm manhole at number 8 Cambridge Cir.
- Street and stop signs installed;

**WHEREAS**, upon the request and at the expense of the HOA, the Village DPW will perform all of this work on a time and materials basis, the HOA will pay one half (1/2) of the estimated cost of \$5250 (\$2,625) in advance of the performance of the work and the HOA will promptly pay the balance of the actual cost upon completion of the work;

**WHEREAS**, prior to dedication, the HOA shall provide to the Village with an instrument survey map, a boundary line description, a proposed deed, recording papers, a title insurance commitment and all recording and title insurance fees for the portion of Wellington Drive to be dedicated, all of which must be satisfactory to the Village Attorney;

**WHEREAS**, the Village Board has determined that the Abutting Drives and that portion of Wellington Drive which is North of the northern intersection of Wellington Drive and Cambridge Circle were not built to dedication standards and cannot be maintained in

a similar manner and at a comparable expense to other dedicated roads in the Village of Victor and, therefore, the Village is not willing to accept dedication of that portion of Wellington Drive or of the Abutting Drives;

**WHEREAS**, the Village Board has determined that it would be appropriate for the Village to accept dedication of utility improvements along Wellington Drive and along the Abutting Drives, provided the HOA provides an instrument survey map, boundary line description, a proposed deed granting the easement, recording papers, a title insurance commitment and all recording and title insurance fees for the easement, all of which must be satisfactory to the Village attorney, Village engineer and Village Director of Public Works; and

**NOW, THEREFORE**, upon motion of Trustee Carol Commisso, seconded by Trustee Robert Kelly,

**BE IT THEREFORE RESOLVED**, provided the HOA satisfy each of the conditions set forth above within six months of the date of this resolution, the Village shall accept dedication of Wellington Drive from the Village line to the Northern intersection of Wellington Drive and Cambridge Circle, and the Village shall accept dedication of the Utilities.

Roll Call Vote:

|                      |     |                  |     |
|----------------------|-----|------------------|-----|
| Mayor Hadden         | AYE | Trustee Kelly    | AYE |
| Deputy Mayor Crowley | NAY | Trustee Commisso | AYE |

DATED: May 21, 2018

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### **Clerk Report**

#### **Resolution #64-18**

##### **Acceptance of Minutes**

On motion of Trustee Robert Kelly, seconded by Trustee Michael Crowley, the following resolution was APPROVED 4 AYES 0 NAYS

**Resolved** to accept the meeting minutes from May 7, 2018

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#### **Resolution #65-18**

##### **Payment of Bills**

**Whereas**, the Village Board of Trustees has audited and approved invoices for payment, that appear on Abstract #24 using vouchers #1906-2017; and,

**NOW**, therefore on a motion made by Trustee Carol Commisso, seconded by Trustee Robert Kelly, the following resolution was ADOPTED 4 AYES 0 NAYS

**Resolved** to authorize the Treasurer to pay invoices from Abstract #24 in the following amounts:

|                               |                  |
|-------------------------------|------------------|
| General                       | \$ 44,592.51     |
| Water                         | \$ 16,056.25     |
| Sewer                         | \$ 15,740.70     |
| HC – Codebook Review          | \$ 2,480.00      |
| HW – WWTP Upgrade             | \$ 7,308.60      |
| HL – Latchmere Reconstruction | \$ <u>937.24</u> |
| <b>TOTAL</b>                  | \$ 87,115.30     |

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*Note: Voucher #1928 was pulled from the abstract. This voucher is subject to a 30 day permissive referendum.*

### **Resolution #66-18**

#### **2018 Highway School – John Turner**

On a motion made by Trustee Michael Crowley, seconded by Trustee Carol Commisso, the following resolution was ADOPTED 4 AYES 0 NAYS

**Resolved** to authorize John Turner to attend the 2018 Highway School at Ithaca College from June 3 - 7, 2018. The cost of the School and lodging will not exceed \$600.00.

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Ms. Hogenes noted the June 4 meeting will start at 6:45pm at the Town Hall to jointly schedule a public hearing to discuss forming a Victor Fire District.

Ms. Hogenes distributed a draft fee schedule showing a comparison with other municipalities. The Board would like to see the Town of Victor's fee schedule included.

#### **Director of Public Works Report**

None

#### **Trustees Reports**

##### ***Robert Kelly –***

- The cemetery committee walked the Village Cemetery looking for damaged stones.

##### ***Carol Commisso –***

- LDC met and appointed Liz Biehler as a new member. Ms. Rayburn will be bringing Lisa Hubler to the June 4 meeting to discuss her event coordinator position.

***Michael Crowley –***

- Thanked the DPW for installing the stop sign at East St. and Coville exiting St. Patrick's Church.
- Discussion regarding the creation of the fire district

**Resolution #67-18**

**Transfer of Funds – HVAC Repairs at Fire Hall**

On a motion made by Trustee Michael Crowley, seconded by Trustee Robert Kelly, the following resolution was ADOPTED 4 AYES 0 NAYS

**Resolved**, that the Village Board of Trustees authorizes the Treasurer to transfer funds in the amount not to exceed \$7,659.07 from the Fire Hall Building Reserve to Account A3410.432 – Fire Department Building Maintenance to cover all outstanding invoices from John Betlem for HVAC repairs in the Fire Hall from 09/2015 – 04/2018.

*This resolution is subject to a permissive referendum.*

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**Mayor Report**

Mayor Hadden would like the Trustees to think of someone we could recommend for a Fire Commissioner since the Village can recommend three out of the five.

Mayor Hadden informed the Board about some drainage issues in Valley View Circle. Mr. Turner, Attorney Holter and he met with some residents. JP Schepp, Village engineer will be shooting the grades and get his recommendations to Mr. Turner.

**Attorney Report**

None

**Adjournment**

Meeting adjourned on motion at 8:20pm.

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Pamela Hogenes, Village Clerk