

6:00 PM Town Board Workshop- Incentive Zoning and Sewer Master Plan

A regular meeting of the Victor Town Board was held on February 25, 2019 to begin at 7:00PM with the following members present:

PRESENT: Supervisor Jack Marren
 Councilman David Condon
 Councilman David Tantillo
 Councilman Mike Guinan
 Councilman Ed Kahovec

OTHERS PRESENT: Karen Bodine-Town Clerk, Kevin Overton- Town Attorney, Mark Years-Highway Superintendent, Kim Kinsella- Project Coordinator, Brian Emelson, Parks & Recreation Director, Lee Wagner, David Nankin, Kathy Rayburn, Steve Metzger & Wes Pettee- LaBella Associates, Barb Cole, Neil Stein, Tim Brown, Tom Orr, Bob Cantwell, Joe Barone, Ruth Nellis, Glenn Lockwood, Gerald Barry, Harvey and Linda Barson, Mark Tayrien and others.

Supervisor Marren called the meeting to order at 7:26PM, due to the Workshop running over and made the following announcements:

- Everyone was asked to sign in on the attendance sheet, cell phones were requested to be turned off, and any private conversations or interviews to be conducted in the hallway or outside. Emergency exit locations were pointed out to the left and right sides of the Main Meeting Room.
- Flag Salute led by Tim Brown
- Birthdays for employees in the month of March
- Daylight Savings on the 10th of March

RESOLUTION #102

APPROVAL OF MINUTES

On motion of Councilman Kahovec, seconded by Councilman Tantillo, the following resolution was adopted:

4 Ayes: Tantillo, Condon, Kahovec, Guinan Abstain: Supervisor Marren
Unanimously Approved

RESOLVED that the minutes of the regular meeting of *January 28, 2019* be approved.

RESOLUTION #103

PAYMENT OF BILLS

On motion of Councilman Tantillo, seconded by Councilman Condon, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan
Unanimously Approved

RESOLVED that the bills be approved for Manifest #4 in the amount of \$249,740.47 Documentation for these expenditures can be found on vouchers filed by numbers #20190261-20190367.

General Townwide	\$91,974.24
General Outside Village	19,752.28
Highway Townwide	93,676.03
Route 96 Infrastructure Project	180.00
Sanitary Conveyance Capital	16,588.44
Storm Sewer Mapping System	4,217.50
Fishers Lighting	199.87
Brookwood Meadows Lighting	206.55
High Point Lighting	536.41
Cobblestone Lighting	2,910.97
Quail ridge Lighting	566.05
Rolling Meadows Lighting	608.06
Legacy at the Fairways Lighting	746.61
Stoneleigh Lighting	47.46
SS Consolidated Sewer Fund	3,936.25
Trust & Agency	13,593.75

Supervisor Marren reviewed the following seven expenditures that were in the range of or exceeded \$10,000.00.

- LaBella Associates Chargebacks to developers and Sewer Capital Project & Fisher’s Run Rehabilitation Costs
- B & M International – Rental for Town Courts month of March, 2019
- Harris Beach- Legal services for January and also litigation matters
- American Rock Salt- Road salt
- Griffith Energy – Diesel Fuel and winter mix
- Pilot Payment for Sermar Management to the Village of Victor
- VCS Pilot Payment for Sermar Management
- Ontario County Treasurer Pilot Payment for Sermar Management

PRIVILEGE OF THE FLOOR-

PUBLIC COMMENTS: None

REPORTS OF TOWN OFFICIALS:

Supervisor Marren read aloud the Proclamation for Kenneth Wilson – 50 years of service to the Victor Fire Department

Supervisor Marren read aloud the Proclamation for Lewis Stewart – 50 years of service to the Victor Fire Department

Supervisor Marren addressed the letter about the 1398 Ashwood Lane Tree Removal- Board had no objection to the Town removing the tree. Our Attorney, Kevin Overton to review Conservation Easement to see if a modification needs to be done to the easement in order to facilitate the removal of the tree. A letter was received from Morrell Builders granting permission for the removal due to the fact it is within a Homeowners’ Association.

SUPERVISOR REPORT

- Letter from the new Fishers Fire Chief – Daniel Chapman
- Late Fee Waiver Letter
- Lynaugh Properties Litigation expenses
- Letter from Mercy Flight – Thank you

- Thank you to Councilman Kahovec who recognized Victor Gaspar on the “Caught Ya” cards. Also, Bill Saar and Dave Knapp recognized by Casey Paige
- March 4th Zoning Board of Appeals meeting cancelled
- Sewer Bid opening February 26th
- Spring E-Waste event on March 30th hosted by the Town of Farmington & Victor
- 2019 Rehabilitation Project for Fishers Run Bids out and will be opened on March 19th

Town Officials Reports:

Town Assessor
 Town Engineer
 Director of Parks and Recreation

Town Clerk asked if the Board had any objection to the 30 day renewal liquor license for Chil’s Grill & Bar. The Brinker Corporation is buying back this restaurant from a franchisee.

BUSINESS:

RESOLUTION #104

REQUEST FOR CERTIFICATE OF LIABILITY INSURANCE WAIVERS

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan
Unanimously Approved

WHEREAS, the Town Board adopted the Resolution # 234 - Town of Victor Contract Procedures on June 13, 2016; and

WHEREAS, per the Contract Process, contractors and vendors who cannot obtain a Certificate of Liability Insurance which is in accordance with the Town’s insurance requirements in order to perform their contracted service for the Town of Victor may appeal to the Victor Town Board for a Waiver of the Certificate of Liability Insurance; and

WHEREAS, the Town wishes services to be provided by the following vendors, who are requesting the waiver of providing a Certificate of Liability Insurance to the Town of Victor:

<u>Vendor</u>	<u>Activity / Event</u>	<u>Location of Event</u>	<u>Amount of Contract</u>	<u>Duration of Contract</u>	<u>Reason for Exemption</u>
Thomas Haggerty / Rescue 11 Band	Summer Concert	Victor Municipal Park	\$350.00	July 25, 2019	Insufficient Coverage

Now, therefore be it

RESOLVED that the Town Board grants the Certificate of Liability Waivers for the following service provider:

<u>Vendor</u>	<u>Event</u>	<u>Location of Event</u>	<u>Amount of Contract</u>	<u>Duration of Contract</u>	<u>Reason for Exemption</u>
Thomas Haggerty /	Summer Concert	Victor Municipal Park	\$350.00	July 25, 2019	Insufficient Coverage

Rescue 11 Band					
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And be it further

RESOLVED that a copy of this resolution be sent to Brian Emelson, Director of Parks and Recreation; Karen Bodine, Town Clerk; and Thomas Haggerty.

RESOLUTION #105

AUTHORIZATION TO ENTER INTO AGREEMENT - THOMAS HAGGERTY AND THE RESCUE 11 BAND FOR SUMMER CONCERT

On motion of Councilman Tantillo, seconded by Councilman Condon, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan
Unanimously Approved

WHEREAS, the Department of Parks and Recreation seeks to offer a concert in the park; and

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with Thomas Haggerty and the Rescue 11 Band to provide music and a sound system for a concert to be held on Thursday, July 25, 2019 from 7:00 – 8:30 pm for a fixed fee of Three Hundred Fifty Dollars (\$350.00); and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; and

WHEREAS, funds are included and available in the 2019 Operating Budget line item A7550.4 Celebrations Contractual; now, therefore, be it

RESOLVED that this resolution is conditioned upon receiving approvals from the Town’s Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Thomas Haggerty and the Rescue 11 Band to provide music and a sound system for a concert to be held on Thursday, July 25, 2019 from 7:00 – 8:30 pm for a fixed fee of Three Hundred Fifty Dollars (\$350.00), said funds are included and available in the 2019 Operating Budget line item A7550.4 Celebrations Contractual; and further

RESOLVED, that a copy will be forwarded to Michael Stockman, Assistant Director of Parks and Recreation; Brian Emelson, Director of Parks and Recreation; Barb Cole, Finance Director; Karen Bodine, Town Clerk; and Thomas Haggerty and the Rescue 11 Band.

RESOLUTION #106

AUTHORIZATION TO ENTER INTO AGREEMENT - EMPIRE TENNIS L.L.C. FOR YOUTH AND ADULT TENNIS LESSONS

On motion of Councilman Tantillo, seconded by Councilman Condon, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan
Unanimously Approved

WHEREAS, the Department of Parks and Recreation seeks to offer youth and adult tennis lessons; and

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with Empire Tennis, LLC to provide equipment and instructional staff for youth and adult tennis lessons to be held at a date and time that is mutually agreed upon by the contractor and recreation program coordinator for Eighty Percent (80%) of the program registration net funds with the Town taking Twenty Percent (20%) of the program registration net funds; and

WHEREAS, funds are included and available in the 2019 Operating Budget line item A7020.4 Recreation Programs Contractual; and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; now, therefore, be it

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker, or an insurance waiver from the Town Board and the Attorney for the Town; and further

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Empire Tennis, LLC to provide equipment and instructional staff for youth and adult tennis lessons to be held at a date and time that is mutually agreed upon by the contractor and recreation program coordinator for Eighty Percent (80%) of the program registration net funds with the Town taking Twenty Percent (20%) of the program registration net funds, said funds are included and available in the 2019 Operating Budget line item A7020.4 Recreation Programs Contractual; and further

RESOLVED, that a copy will be forwarded to Christine Winter, Recreation Supervisor; Brian Emelson, Director of Parks and Recreation; Barb Cole, Director of Finance; Karen Bodine, Town Clerk; and Jason Speirs, Empire Tennis, LLC.

RESOLUTION #107

AUTHORIZATION TO ENTER INTO AGREEMENT - RUSTIC TACO BAR LLC FOR FOOD TRUCK AT SUMMER CONCERTS AND SPECIAL EVENTS

On motion of Councilman Tantillo, seconded by Councilman Condon, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan

Unanimously Approved

WHEREAS, the Department of Parks and Recreation seeks to offer food truck services at a summer concert and special event; and

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with Rustic Taco Bar LLC to provide a food truck at a summer concert to be held on Thursday, June 13, 2019 from 6:00 – 9:00 pm and a special event on Saturday, July 13, 2019 from 6:00 – 9:00 pm with the Town receiving Ten Percent (10%) of the gross sales from the event revenue; and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; now, therefore, be it

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Tom Wahl's Inc. to provide a food truck at a summer concert to be held on Thursday, June 13, 2019 from 6:00 – 9:00 pm and a special event on Saturday, July 13,, 2019 from 6:00 – 9:00 pm with the Town receiving Ten Percent (10%) of the gross sales from the event revenue; and further

RESOLVED, that a copy of this resolution be forwarded to Mike Stockman, Assistant Director of Parks and Recreation; Brian Emelson, Director of Parks and Recreation; Barb Cole, Finance Director; Karen Bodine, Town Clerk; and Carrie O'Rourke, Rustic Taco Bar, LLC.

RESOLUTION #108

AUTHORIZATION TO ENTER INTO AGREEMENT - TOM WAHL'S INC. FOR FOOD TRUCK AT SUMMER CONCERTS

On motion of Councilman Tantillo, seconded by Councilman Condon, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan
Unanimously Approved

WHEREAS, the Department of Parks and Recreation seeks to offer food truck services at a summer concert; and

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with Tom Wahl's Inc. to provide a food truck at a summer concert to be held on Thursday, July 18, 2019 from 6:30 – 8:30 pm with the Town receiving Ten Percent (10%) of the gross sales from the event revenue; and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; now, therefore, be it

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Tom Wahl's Inc. to provide a food truck at a summer concert to be held on Thursday, July 18, 2019 from 6:30 – 8:30 pm with the Town receiving Ten Percent (10%) of the gross sales from the event revenue; and further

RESOLVED, that a copy of this resolution be forwarded to Mike Stockman, Assistant Director of Parks and Recreation; Brian Emelson, Director of Parks and Recreation; Barb Cole, Finance Director; Karen Bodine, Town Clerk; and Jonathan Gonzalez.

RESOLUTION #109

AUTHORIZATION TO ENTER INTO LEASE AGREEMENT WITH TOSHIBA BUSINESS SOLUTIONS FOR COLOR COPIER FOR DEPARTMENT OF PARKS AND RECREATION

On motion of Councilman Tantillo, seconded by Councilman Condon, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan

Unanimously Approved

WHEREAS, the Town of Victor Department of Parks and Recreation has the need to enter into a lease agreement for a copier to replace the existing leased copier; and

WHEREAS, the Director of Parks and Recreation has received a proposal from Toshiba Business Solutions for a color copier with printing, scanning, faxing and stapling capacity which includes a Service Agreement for travel, parts including toner, developer, drums, and Five Thousand Five Hundred (5,500) black and white images per month and Two Thousand (2,000) color images per month as well as any overages incurred at a cost of Three Hundred Five dollars and Eighteen cents (\$305.18) per month; and

WHEREAS, funds are available in the Operating Budget A7021.4 – Recreation and Parks Administration; and

WHEREAS, Toshiba Business Solutions currently has lease agreements for copiers with other Ontario County Government agencies as well as other local municipalities to supply equipment for their agencies and departments; and

WHEREAS, the Town will be entering into a lease agreement with the vendor for a period of sixty three (63) months; now, therefore, be it

RESOLVED that the Town Board authorizes the Director of Parks and Recreation and the Town Supervisor to enter into a lease agreement with Toshiba Business Solutions in an amount not to exceed Three Hundred Five dollars and Eighteen cents (\$305.18) per month, plus any overages incurred for a color copier with a capacity of Five Thousand Five Hundred (5,500) black and white images per month and Two Thousand (2,000) color images per month with overages to be billed quarterly at a rate of (\$.0089 Black and White) and (\$.059 Color) per image from the Operating Budget A7021.4 – Recreation and Parks Administration; and further

RESOLVED that a copy of this resolution be forwarded to Brian Emelson, Director of Parks and Recreation; Karen Bodine, Town Clerk; Barbara Cole, Director of Finance; and Donald Mongeon, Toshiba Business Solutions, Inc.

RESOLUTION #110

ACCEPTANCE OF THE RETIREMENT OF CATHERINE TEMPLAR

On motion of Councilman Condon, seconded by Councilman Kahovec, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan

Unanimously Approved

WHEREAS, Catherine Templar submitted a verbal notice of retirement from her position as the Secretary to the Planning Board, effective date of January 4, 2019; now, therefore be it

RESOLVED that the Town Board accepts the retirement of Catherine Templar, and thanks Cathy for her hard work and dedication to the residents of the Town of Victor over the past 12 years, and wishes her all of the best on her retirement; and be it further

RESOLVED that a copy of this resolution be forwarded to Catherine Templar, Human Resources, Town Clerk and the Finance Department.

RESOLUTION #111

APPOINTMENT OF CATHERINE TEMPLAR AS PART-TIME TYPIST

On motion of Councilman Tantillo, seconded by Councilman Guinan, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan
Unanimously Approved

WHEREAS, Catherine Templar retired from the Town of Victor's Planning & Building Department on January 4, 2019; and

WHEREAS, the Town has a need for a fill-in substitute typist from time-to-time throughout all departments; and

WHEREAS, the Town would like to utilize Catherine Templar's skills to cover for absences of secretarial personnel in all Town departments; now, therefore be it

RESOLVED, that Catherine Templar be appointed to the position of Part-Time Typist at her 2019 salary at the time of her retirement at Twenty One dollars and Seventy Seven cents (\$21.77)/hour, to be funded from the 2019 Town Budget Line Items specific to the department that she is covering, with a starting date of January 14, 2019; and be it further

RESOLVED, that a copy of this resolution be forwarded to Catherine Templar, Kim Kinsella, Human Resources, Town Clerk and Finance Office.

RESOLUTION #112

APPOINTMENT OF KIM KINSELLA TO THE PROJECT COORDINATOR POSITION FOR THE PLANNING & BUILDING DEPARTMENT

On motion of Councilman Condon, seconded by Councilman Guinan, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan
Unanimously Approved

WHEREAS, on May 14, 2018 the Town Board approved Resolution No. 211– Appointment of Kim Kinsella to the Project Coordinator Position for the Planning & Building Department; and

WHEREAS, the resolution classified Kim Kinsella as a Provisional Appointment, pending the taking and passing of a Civil Service test to be given by the Ontario County Department of Human Resources; and

WHEREAS, Kim Kinsella has successfully passed the Project Coordinator Civil Service test; now, therefore be it

RESOLVED that Kim Kinsella be appointed as the Project Coordinator for the Planning & Building Department at a Grade 7 step B annual salary rate of Sixty Seven Thousand Four Hundred Two dollars and Two cents (\$67,402.02), said funds are available in the 2019 Budget line item # B.8020.100 Planning Personnel Services; and be it further

RESOLVED that a copy of this resolution be forwarded to Kim Kinsella, Human Resources, Finance Department, and the Town Clerk.

Discussion on Resolution #113- The Board discussed what qualifications are needed and who is trained on using the AED. Brian Emelson weighed in and noted they have staff trained on using the AED.

RESOLUTION #113

APPOINTMENT OF SEAN MCADOO AS THE AUTOMATED EXTERNAL DEFIBRILLATOR (AED) COORDINATOR FOR THE TOWN OF VICTOR

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan

Unanimously Approved

WHEREAS, Wayne Pickering submitted his employment resignation from the Town of Victor effective December 3, 2018, which included his resignation as the Town of Victor Automated External Defibrillator (AED) Coordinator; and

WHEREAS, Sean McAdoo, Code Enforcement Officer for the Planning & Building Department, has been identified as having the appropriate skills and knowledge to assume the role of Automated External Defibrillator (AED) Coordinator for the Town and wishes to assist the Town in this role; now, therefore be it

RESOLVED that Sean McAdoo be appointed to the position of the Town of Victor Automated External Defibrillator (AED) Coordinator, effective February 26, 2019; and be it further

RESOLVED that a copy of this resolution be sent to Dr. William Montesano, Victor Farmington Volunteer Ambulance Corps, Mary Beer – Ontario County Public Health Director, Kim Kinsella, Karen Bodine, Town Clerk; and Human Resources.

RESOLUTION #114

ACKNOWLEDGEMENT OF THE RESIGNATION OF JOSHUA WEAVER FROM THE PART-TIME RECYCLE LABORER POSITION

On motion of Councilman Condon, seconded by Councilman Tantillo, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan

Unanimously Approved

WHEREAS, Josh Weaver submitted his letter of resignation from the Part-Time Laborer position for the Town of Victor Transfer Station, effective January 16, 2019; now, therefore be it

RESOLVED that the Victor Town Board and the Highway Superintendent accept the resignation of Josh Weaver from the Part-Time Laborer position for the Town of Victor Transfer Station, effective January 16, 2019, and they thank him for his service and dedication to the Town of Victor and it's residents, and wish him well on his new adventures; and be it further

RESOLVED that a copy of this resolution be sent to Joshua Weaver, Highway Superintendent, Human Resources, Town Clerk and Finance Department.

RESOLUTION #115

RESCIND RESOLUTION #539-18 – AUTHORIZATION FOR SUPERVISOR TO SOLICIT PROPOSALS FOR SAFETY CONSULTANT SERVICES FOR TOWN FACILITIES

On motion of Councilman Condon, seconded by Councilman Kahovec, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan

Unanimously Approved

WHEREAS, the Town of Victor (the “Town”) issued a Request for Proposal for Safety Consultant Services For Town Facilities (“RFP”) on November 13, 2018; and

WHEREAS, the Town received a number of responses to said RFP, and has deemed that no proposals received have satisfactorily addressed the Town’s safety consultant needs; now, therefore be it

RESOLVED, that the RFP for Safety Consultant Services for Town Facilities is hereby rescinded and all previously-submitted proposals are hereby rejected, and an RFP for said services will be re-advertised; and

RESOLVED, that a copy of this Resolution be provided to the Town Clerk, Human Resources, and the Finance Director.

RESOLUTION #116

AUTHORIZATION FOR SUPERVISOR TO SOLICIT PROPOSALS FOR SAFETY CONSULTANT SERVICES FOR TOWN FACILITIES

On motion of Councilman Condon, seconded by Councilman Guinan, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan

Unanimously Approved

WHEREAS, on November 13, 2018 Resolution No. 539 – Authorization for the Supervisor to solicit proposals for Safety Consultant Services for Town Facilities was approved; and

WHEREAS, the Town received a number of responses to said RFP, and has deemed that no proposals received have satisfactorily addressed the Town’s safety consultant needs; now, therefore be it

WHEREAS, on February 25, 2019 Resolution No.____ Rescind Resolution No. 539 – Authorization for the Supervisor to solicit proposals for Safety Consultant Services for Town Facilities was approved; and

WHEREAS, the need still exists for safety expertise within the Town’s facilities in order to maintain compliance with PESH and OSHA requirements, as well as to maintain safe work practices and conditions through all Town buildings and operations; now, therefore be it

RESOLVED that the Town Board hereby authorizes the Supervisor to solicit proposals for safety consultant services for Town facilities; and be it further

RESOLVED that a copy of this Resolution be forwarded to Human Resources, Finance Department, and the Town Clerk.

RESOLUTION #117

AUTHORIZATION FOR ASSESSOR TO CONTRACT WITH ROBERT ZIMMER, ROBERT SCHWARTZ AND A STAFF MEMBER FROM THE ONTARIO COUNTY REAL PROPERTY OFFICE AS TEMPORARY CONTRACTORS FOR INFORMAL ASSESSMENT REVIEW HEARING OFFICIALS

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan
Unanimously Approved

WHEREAS, the Victor Assessment Department is conducting a townwide reassessment for the 2019 assessment roll; and

WHEREAS, the Victor Assessment Department will be conducting informal assessment review hearings that allow a property owner to ask questions concerning their new preliminary assessment; and

WHEREAS, up to three temporary Assessment Department contractors are needed to assist in conducting these informal assessment reviews as hearing officers from March 15, 2019 to about April 19, 2019 ; and

WHEREAS, funds are available in the 2019 budget line item A1358.400 Reassessment Contractual; now, therefore be it

WHEREAS, Robert Schwartz is a retired Assessment Clerk for the Town of Penfield, is currently working as a part-time Assessment Clerk for the Town of Avon and has worked for the Victor Assessment Department in 2008, 2009, 2012, 2014, and 2018; and

WHEREAS, Robert Zimmer is a Certified NY State residential appraiser, past Senior Associate appraiser at GAR Associates, currently sits on the Board of Assessment Review in the Town of Mendon and worked for the Victor Assessment Department in 2012, 2014, and 2018; and

WHEREAS, a staff member from the Ontario County Real Property Office who has assisted numerous Towns in Ontario County with their revaluations, and has worked diligently with Assessors in Ontario County to create a fair and equitable assessment roll, and is willing to assist the Town of Victor in the 2019 revaluation; and

WHEREAS, each contractor will be responsible to submit an invoice detailing their hours worked to the Town of Victor for payment; and

RESOLVED, that the Victor Assessment Department be authorized to contract with up to three temporary contractors: Robert Schwartz, Robert Zimmer and one other staff member from the Ontario County Real Property Office, to assist in the informal assessment review process at a rate of Forty dollars (\$40.00)/hour in an amount not to exceed Seven Thousand dollars (\$7,000.00), said funds are available in the 2019 budget line item A1358.400 Reassessment Contractual; and further

RESOLVED, that a copy of this resolution be forwarded to the Finance Department, Human Resources, Stephanie Holtz, Town Assessor; Karen Bodine, Town Clerk; Robert Schwartz, Robert Zimmer, and Robin Johnson, Ontario County Real Property.

**Discussion on Resolution #118 - Thomas Orr addressed the Board about his concerns with the excessive speeds on Strong Road. Several residents on Strong Road are in support of this speed limit evaluation. The Board discussed this is a major problem on many of the Town roads. Supervisor Marren thanked the Board for continuing to support the additional Law Enforcement in the Town, noting that the Board is committed to the safety of the residents.*

RESOLUTION #118

AUTHORIZATION FOR TOWN CLERK TO PETITION NEW YORK STATE DEPARTMENT OF TRANSPORTATION TO EVALUATE THE SPEED LIMIT ON STRONG ROAD

On motion of Councilman Tantillo, seconded by Councilman Condon, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan
Unanimously Approved

WHEREAS, the Highway Superintendent has received a request to evaluate the speed limit on Strong Road; now, therefore, be it

RESOLVED that the Town Clerk proceed with petitioning the NYS Department of Transportation to evaluate the speed limit for Strong Road; and further

RESOLVED that a copy of this resolution be forwarded to the Ontario County Superintendent of Highways, Karen Bodine, Town Clerk; and Mark Years, Highway Superintendent.

RESOLUTION #119

AUTHORIZATION FOR SUPERVISOR TO ENTER INTO AN EXTENSION AGREEMENT TO THE SHARED SERVICES AGREEMENT WITH THE ONTARIO COUNTY PLANNING DEPARTMENT FOR PROFESSIONAL PLANNING SERVICES

On motion of Councilman Condon, seconded by Councilman Kahovec, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan
Unanimously Approved

WHEREAS, on December 11, 2017 the Town Board approved Resolution #518 to enter into a contract with the Ontario County Planning Department for Professional Planning Services; and

WHEREAS, on October 22, 2018 the Town Board approved Resolution #512 to enter into a Restates and Amended agreement with the Ontario County Planning Department for Professional Planning Services; and

WHEREAS, an extension to the agreement for an additional term of one year terminating on December 31, 2019, is needed; now, therefore, be it

RESOLVED that the Town Board hereby authorizes the Supervisor to enter into an Extension Agreement to the Shared Services Agreement with the Ontario County Planning Department for Professional Planning Services for an additional term of one year terminating on December 31, 2019; and further be it

RESOLVED that a copy of this Resolution be forwarded to Tom Harvey, Ontario County Planning Department; the Finance Department, Kim Kinsella, Town Clerk Karen Bodine and the Human Resources Department.

PUBLIC COMMENTS:

Neil Stein-1722 Strong Road addressed the Town Board with concerns about the speed on Strong Road. He has lived there almost 20 years and has noticed multiple and increasing incidents due to the speed traveled on the road.

Dave Nankin- 1017 Chaucer Court also commented that he has noticed several roads in Town where the speed limit is not observed.

RESOLUTION #120
MOVE TO EXECUTIVE SESSION
Time: 8:05 PM

On motion of Councilman Condon, seconded by Councilman Tantillo, the following resolution was adopted

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan
Unanimously Approved

RESOLVED that the Victor Town Board enter into Executive Session for:

- proposed, pending or current litigation
- the proposed acquisition/sale of real property when publicity might affect the value

Others present at the meeting: Town Assessor, Director of Finance, Lorenzo Rotoli, Wes Pettee, Steve Metzger and Mark Tayrien from LaBella Associates

No Board Action taken at this time

RESOLUTION #121
MOVE TO CLOSE EXECUTIVE SESSION

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the Executive session of the Victor Town Board was closed.

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan
Unanimously Approved

ADJOURNMENT:

With no further business to come before the Board, the regular Town Board meeting was adjourned at 9:47PM on motion by Councilman Tantillo, seconded by Councilman Kahovec. Motion carried.

Respectfully Submitted,

Karen C. Bodine -Town Clerk