

A regular meeting of the Victor Local Development Corporation (VLDC) was held on Tuesday, February 26, 2019 at the Town Hall, 85 East Main Street.

MEMBERS PRESENT:	President	Rebecca Melton
	Vice President	Glenn Cooke
	Treasurer	Liz Biehler
	Secretary	Carol Commisso
	Director	Mike Guinan
	Director	Bob Senn
	Director	Chris Caruana
	Executive Director	Kathy Rayburn
	Minutes Clerk	Sue George

MEMBERS ABSENT: None

OTHERS PRESENT: None

Meeting was called to order by President Rebecca Melton at 6:01pm.

Salute to the flag.

(Within this report Victor Local Development Corporation will often be referred to as VLDC)

Resolution #09-19VLDC

Acceptance of Minutes

On a motion made by Glenn Cooke, seconded by Bob Senn, the following resolution was ADOPTED 7 AYES 0 NAYS

Resolved, that the Victor Local Development Corporation accepts the minutes from the meeting dated January 22, 2019

Financial Report

Payment of Bills – Abstract #2

The Board reviewed the invoices to be paid from the Victor Local Development Corporation/Victor Business Connection Balance sheets. The unpaid invoices totaled \$5126.15.

Resolution #10-19VLDC

Payment of Bills -VLDC

On a motion made by Carol Commisso, seconded by Glenn Cooke, the following resolution was ADOPTED 7 AYES 0 NAYS

Resolved, that the Victor Local Development Corporation has reviewed and approved invoices for payment that appear on the balance sheet totaling \$4526.15.

Resolution #11-19VLDC

Payment of Bills – Victor Business Connection

On a motion made by Bob Senn, seconded by Mike Guinan, the following resolution was ADOPTED 7 AYES 0 NAYS

Resolved, that the Victor Local Development Corporation has reviewed and approved invoices for payment that appear on the balance sheet totaling \$600.00. Invoices are to be paid out of the Victor Business Connection account.

Note: Resolution #10-19VLDC and #11-19VLDC were included in the Balance Sheet totaling \$ 5126.15

Executive Director Report

No Report at this time- Kathy did discuss a number of topics

- **Audit** –no deficiencies! I have copies of the tentative internal control letter for everyone. Finals of that and financials will be available for each board member at March meeting.
- **Business Awards Luncheon** - May 2nd (15th Anniversary)
 - Nominating committee meets tomorrow AM
 - Sponsors starting to come in
 - Looking for a memento to give to guests to recognize 15th anniversary
- **Victor Business Connection** – received confirmation of funding from the Village in the amount of \$7500
 - VLDC 2019 contribution in March - \$5,500.00
 - The \$1970.00 from the former Victor Merchants Group has not been submitted to the Victor/Farmington Food Cupboard
 - Events of focus for 2019
 - Hang Around Victor Day – race and entertainment tent to end the day
 - Spooktacular Victor – October 25th & 26th
 - Christmas in the Village- night before kick-off and day of support
- **Grants**
 - Meeting with Ed Flynn – LaBella Associates grant writer this week
 - Utilizing the strategic plan as a guide
- **Façade**
 - Notifications will go out in March
 - Share costs with the Village Urban Renewal Agency (URA) – sent inquiry to that board regarding available funding.

- **Required VLDC Board training**

Kathy will send link to the board members and dates available. Training is online and done by Public Authority.

-Kathy discussed approving the revised bylaws but with possible amendments still pending. Rebecca wanted to discuss a couple of things before doing so. They will bring that discussion back around at the end of the meeting.

President's Report

1. Rebecca would like the LDC to get involved in a project aligned with our strategic plan. There was much discussion on what to work on and how to get started. Consensus was to work on the Route 96 Corridor project in some way. Kathy will ask Ed Flynn and Rich Perrin (consultant on that project) to attend one of our meetings to discuss this further.

2. Committees-

Audit and Finance have to have the same members according to new by-laws. Glenn Cooke, Liz Biehler, and Bob Senn

Governance- Carol Commisso, Chris Caruana and Mike Guinan (Kathy will get this committee the PARIS information, sign on.)

3. Rebecca discussed the Façade Program and ways to get more owners involved. She wonders if the wait to be reimbursed is the reason more people do not sign up. She questions if there is a way to pay the contractor directly and then the participant would not have to come up with as much money. We talked about ways to raise awareness of the program. The letter may not be enough. Perhaps an e-mail blast, postcard, using the VBC newsletter or website would help. The program is open to both renters and property owners and this should be emphasized.

4. Rebecca wanted to share a conversation she had with a Farmers Market vendor. He shared with her that the Victor Farmers Market needs another location to stay viable. He was once a vendor in Victor but no longer does it. The current location is not satisfactory to some vendors and is not a visible enough location. Rebecca just wanted to share that information as she wasn't sure how involved the VLDC still is.

5. Rebecca brought up the line item in the new bylaws stating that this VLDC is not compensated. Kathy and Rebecca pulled figures on what some different Boards pay

their members. She is expecting the Board to work on things and wants them to feel they are being compensated for their time. Kathy will email the figures of the other boards to the Board members.

There was much discussion amongst the members, with different questions and opinions. This is why Rebecca wanted to bring it up before approving the bylaws as they would have to be amended with the decision made. Kathy will run this by the Supervisor as far as the budget goes, before there is approval of the bylaws. Glenn suggested also checking to see if other LDC boards get compensated. Kathy will check with the attorney on that also.

Adjournment

Meeting was adjourned on motion at 7:13pm

Sue George, Minutes Clerk