

**Town of Victor Department of Parks and Recreation  
Citizens' Advisory Committee Meeting Minutes  
March 6, 2019**

**Present:** Bradford Bowers, Brian Emelson, Larry Fisher, Paul Moszak, Gregg Richards, Liam Richards, Mark Robbins, Lisa Roberts, Lisa Simmons, and Dave Tantillo

**Absent/Excused:** Gary Hadden

Gregg Richards called the meeting to order at 7:05 p.m.

**CAC Membership:**

- Paul Moszak was welcomed to the CAC Committee as an official member.

**Review and Approval of the February Meeting Minutes:**

- Motion to approve the minutes by Larry. 2nd by Mark. Minutes approved.

**Director's Report:**

- Brian asked if anyone had any questions and or concerns regarding the Director's report for March that was distributed to members.
- Larry asked about the senior programs participation and typical age ranges. Brian stated that the senior participation is not what we would like it to be and could be mostly due to our geographical location and transportation is a factor. Various programs we offer were discussed. There tends to be two age groups of seniors 55-70 and 70-90 for certain programs. Lisa suggested exploring amenities for seniors including a commercial kitchen at the potential new community center. Mark suggested conducting a targeted survey of seniors to determine what would interest them in a rec program

**Update of the Forced Sewer Main project:**

- Gregg expressed ongoing safety and trail condition concerns during the future project and the potential condition of the trail when the project is completed. There was a discussion over whether or not to send the project managers a letter regarding concerns. Dave mentioned that the town board is still waiting on a visual of the project. It is out to bid but still has yet to be awarded. Brian stated that there will be weekly progress meetings and that all were welcome to join him at the meetings and that he would receive minutes on the meetings. Labella will have full time inspectors on site during the project and it is understood that the trail will be put back to its original condition. Dave mentioned that it would be paid for in installments and the last installment would not be paid unless the work was done sufficiently. It was decided that the committee will not send the letter at least at this time.

### **Parks and Recreation Master Plan Project Update:**

#### **Sub-Committee update:**

- Lisa stated that there was a great turnout for the meeting. Everything is on schedule. The sub-committee was real happy with the graphics presented and chapter format. Timeline is two weeks for the committee to review and give feedback. Draft Masterplan will be the first two weeks in May or beginning of June.
- Three priorities discussed at the meeting:
  1. Papparone Park with a Recreation Center with plans to use a phased in approach.
  2. Work on better connectivity of Bicycle and Pedestrian access and connecting to current trails as new developments get built.
  3. Development of Harlan Fisher Park

Brian asked for everyone on the committee to write down their comments and send to him to be used for a sub-committee meeting. Plan is to get feedback to Bayer by March 22.

- Dave presented his comments and observations to the committee which was followed by a discussion. Suggestions included stating the word “Leased” in front of Recreation Center every time the Rec Center is referenced and to lead off with the New Recreation Center as the number one priority instead of Fishers Park. Dave will also email them to Brian.

#### **Upcoming Events**

- Easter Egg Hunt is scheduled for April 13<sup>th</sup> and Arbor Day is April 27<sup>th</sup>.

**The next meeting will be Wednesday, April 3, 2019**

**Motion to adjourn was made by Lisa and 2<sup>nd</sup> by Larry. The meeting was adjourned at 8:50.**