

A regular meeting of the Victor Town Board was held on March 11, 2019 at 7:00PM with the following Board Members present:

PRESENT:

Supervisor	Jack Marren
Councilman	David Condon
Councilman	David Tantillo
Councilman	Mike Guinan
Councilman	Ed Kahovec

OTHERS PRESENT: Karen Bodine-Town Clerk, Frank Pavia- Town Attorney, Mark Years-Highway Superintendent, Mike Stockman-Assistant Parks & Recreation Director, Lee Wagner, David Nankin, Steve Metzger & Mike Schaffron- LaBella Associates, Barb Cole, Neil Stein, and Tim Brown.

Supervisor Marren called the meeting to order at 7:00PM and made the following announcements:

- Everyone was asked to sign in on the attendance sheet, cell phones were requested to be turned off, and any private conversations or interviews to be conducted in the hallway or outside. Emergency exit locations were pointed out to the left and right sides of the Main Meeting Room.
- Flag Salute

RESOLUTION #122
APPROVAL OF MINUTES

On motion of Councilman Condon, seconded by Councilman Kahovec, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan
Unanimously Approved

RESOLVED that the minutes of the regular meeting of February 11, 2019 be approved.

RESOLUTION #123
PAYMENT OF BILLS

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan
Unanimously Approved

RESOLVED that the bills be approved for Manifest #5 in the amount of \$ 227,638.99 Documentation for these expenditures can be found on vouchers filed by numbers #20190368-20190473.

General Townwide	\$111,528.38
General Outside Village	13,151.12
Highway Townwide	102,969.49

Supervisor Marren reviewed the following six expenditures that were in the range of or exceeded \$10,000.00.

- Bluestone Creek Development – Rental for Parks & Recreation for the month of April
- American Rock Salt – 1230 Tons of Road Salt
- MVP Retiree Health Care for the month of March
- MVP Employee Health Care for the month of March

- Lewis General Tire – replacement tires for trucks #11,12,& 14
- Tracey Road Equipment – truck repairs for #17 and parts for truck #6

PRIVILEGE OF THE FLOOR- None

PUBLIC COMMENTS:

Neil Stein – 1722 Strong Road addressed the Board with his concerns about the re-evaluation assessment letters that went out to all Victor residents. Neil stated that his raise in assessment was \$36,000 from the previous year and over a period of the last seventeen years his assessment went up \$35,000. Neil stated that in his area there is no water, sewer, or lighting district. Neil also expressed his concerns for residents on fixed budgets.

Supervisor Marren explained that last year the previous assessor hired two individuals to help with the re-evaluation process and then he resigned in December of 2018 to take another job. The new assessor started her job with this process already started and has taken all this on. A few weeks ago the new assessor did share with the Board the information in the letters and it was suggested to send out comparables to give the residents a better understanding of how they arrived at the new assessments.

David Nankin – also addressed the Board with the same concerns about how the re-assessments were gauged, noting that some of his neighbors had large increases.

Board discussion followed and they all agreed that the new assessor is diligent and receptive. Part of the reason the prices of homes are increasing is due to the fact that this is a desirable place to live. The Board encouraged residents to make an appointment to talk with the new assessor.

REPORTS OF TOWN OFFICIALS: None

SUPERVISOR REPORT

New Court Sign

Victor Road Patrol- Month of February

March 1st – 2nd Department Head Tour of the Town Hall Offices

April 5th – Department Head Tour of the Courts by the two Town Justices

March 6th & 7th – 10 property owners regarding the Access Management Plan came to meet with Lorenzo Rotoli and the County. Residents shared positive feedback.

Greenlight Networks – Barb Cole and Supervisor Marren met with a representative plan who has a plan to bring broad band to our Town

Ontario County Citizens Academy – 6 weeks beginning on April 9th, government and employment opportunities in our County.

Town Officials Reports:

Town Clerk

Parks and Recreation

Highway Superintendent

Town Historian

Victor Fire Chief

Planning & Building Dept.

- The Board asked Mark Years about the salt supply. Right now they are at 100% and the barn is about 1/3 full. Mark explained it varies day to day on how much salt you can haul depending which Towns are in the most need.
- Planning & Building –
 1. Letter was sent to Valentown Hall identifying property maintenance concerns.
 2. Letter was sent to NY Beer Project with concerns from residents about parking and outside storage.

- Historian - Met with Dick Exton & Supervisor Marren on Boughton Hill Cemetery and trying to work with the group because if cemeteries go without ownership under State Law it becomes under the jurisdiction of the Town and they are responsible.

Committee Reports:

Councilman Tantillo – Parks and Recreation Committee doing a great job on the Master Plan and also gave an update on the timeline for the Town Board Meetings in June and July to have a Public Hearing and then adopt the Master Plan.

BUSINESS:

Mike Schaffron from LaBella Associates- addressed the Board to explain the results of the Bid opening for the Sanitary Sewer Conveyance Project which was on 2-26-19. The work was divided into two contracts based on contractor specialty. Contract A was for Sewers and Forced Mains and Contract B was for pump stations (deep excavation, deep watering). Due to the wetland and difficult soil conditions there was a more significant difference between the engineer’s estimate and the bids. The bids came in a little higher based on the volume of work that is out in the field right now and contractors are being selective on what they bid. A post bid interview with each of the low bidders was conducted and the contractors have a good understanding of the project scope of work to be completed. Originally, the project had a maximum cost of 8.1 million and now looking at the bids and the work to be done the engineer’s feel the project needs to be increased to \$9,175,000.00. The Town intends to utilize \$569,000.00 of local appropriations from the sewer fund as well as \$20,000.00 in gifts and donations to reduce the projected amount to borrow to \$8,586,000.

RESOLUTION #124

REQUEST FOR CERTIFICATE OF LIABILITY INSURANCE WAIVERS

On motion of Councilman Tantillo, seconded by Councilman Condon, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan

Unanimously Approved

WHEREAS, the Town Board adopted the Resolution # 234 - Town of Victor Contract Procedures on June 13, 2016; and

WHEREAS, per the Contract Process, contractors and vendors who cannot obtain a Certificate of Liability Insurance which is in accordance with the Town’s insurance requirements in order to perform their contracted service for the Town of Victor may appeal to the Victor Town Board for a Waiver of the Certificate of Liability Insurance; and

WHEREAS, the Town wishes services to be provided by the following vendors, who are requesting the waiver of providing a Certificate of Liability Insurance to the Town of Victor:

<u>Vendor</u>	<u>Activity / Event</u>	<u>Location of Event</u>	<u>Amount of Contract</u>	<u>Duration of Contract</u>	<u>Reason for Exemption</u>
East Side Driving Inc. dba Suburban Driving	Defensive Driving Classes	Recreation Center	\$31.50 / per participant	December 31, 2019	Insufficient Coverage
Richard Hoyt	Summer Concert	Victor Municipal Park	\$650.00	June 27, 2019	Insufficient Coverage

Dave Tiberio	Summer in the Square Concert	Mead Square Park & Village Parking Lot	\$1,500.00	July 13, 2019	Insufficient Coverage
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Now, therefore be it

RESOLVED that the Town Board grants the Certificate of Liability Waivers for the following service provider:

<u>Vendor</u>	<u>Event</u>	<u>Location of Event</u>	<u>Amount of Contract</u>	<u>Duration of Contract</u>	<u>Reason for Exemption</u>
East Side Driving Inc. dba Suburban Driving	Defensive Driving Classes	Recreation Center	\$31.50 / per participant	December 31, 2019	Insufficient Coverage
Richard Hoyt	Summer Concert	Victor Municipal Park	\$650.00	June 27, 2019	Insufficient Coverage
Dave Tiberio	Summer in the Square Concert	Mead Square Park & Village Parking Lot	\$1,500.00	July 13, 2019	Insufficient Coverage

And be it further

RESOLVED that a copy of this resolution be sent to Brian Emelson, Director of Parks and Recreation; Karen Bodine, Town Clerk, Michael DeMay, Richard Hoyt, and Dave Tiberio.

RESOLUTION #125

AUTHORIZATION TO ENTER INTO AGREEMENT - EAST SIDE DRIVING INC, DBA SUBURBAN DRIVING TO INSTRUCT DEFENSIVE DRIVING CLASSES

On motion of Councilman Condon, seconded by Councilman Tantillo, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan
Unanimously Approved

WHEREAS, the Department of Parks and Recreation seeks to offer instruction in defensive driving classes; and

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with East Side Driving Inc., dba Suburban Driving to provide instructional staff and supplies for defensive driving classes to be held at a date and time that is mutually agreed upon by the contractor and recreation program coordinator for a fixed fee of Thirty One Dollars and Fifty Cents (\$31.50) per participant with the Town taking Thirteen Dollars and Fifty Cents (\$13.50) per participant; and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; and

WHEREAS, funds are included and available in the 2019 Operating Budget line item A7020.4 Recreation Programs Contractual; now, therefore, be it

RESOLVED that this resolution is conditioned upon receiving approvals from the Town’s Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with East Side Driving Inc., dba Suburban Driving to provide instructional staff and supplies for defensive driving classes to be held at a date and time that is mutually agreed upon by the contractor and recreation program coordinator for a fixed fee of Thirty One Dollars and Fifty Cents (\$31.50) per participant, said funds are included and available in the 2019 Operating Budget line item A7020.4 Recreation Programs Contractual; and further

RESOLVED, that a copy will be forwarded to Michael Stockman, Assistant Director of Parks and Recreation; Brian Emelson, Director of Parks and Recreation; Barb Cole, Finance Director; Karen Bodine, Town Clerk; and Michael DeMay, Suburban Driving.

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with East Side Driving Inc., dba Suburban Driving to provide instructional staff and supplies for defensive driving classes to be held at a date and time that is mutually agreed upon by the contractor and recreation program coordinator for a fixed fee of Thirty-One Dollars and Fifty Cents (\$31.50) per participant and the Town taking Thirteen Dollars and Fifty Cents (\$13.50) per participant with the Town taking Thirteen Dollars and Fifty Cents (\$13.50) per participant, said funds are included and available in the 2019 Operating Budget line item A7020.4 Recreation Programs Contractual; and further

RESOLVED, that a copy will be forwarded to Michael Stockman, Assistant Director of Parks and Recreation; Brian Emelson, Director of Parks and Recreation; Barb Cole, Finance Director; Karen Bodine, Town Clerk; and Michael DeMay, Suburban Driving.

RESOLUTION #126

AUTHORIZATION TO ENTER INTO AGREEMENT - RICHARD HOYT (DBA COOL CLUB AND LIPKER SISTERS) FOR SUMMER CONCERT

On motion of Councilman Tantillo, seconded by Councilman Guinan, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan

Unanimously Approved

WHEREAS, the Department of Parks and Recreation seeks to offer a concert in the park; and

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with Richard Hoyt dba Cool Club and Lipker Sisters to provide music and a sound system for a concert to be held on Thursday, June 27, 2019 from 7:00 – 8:30 pm for a fixed fee of Six Hundred Fifty Dollars (\$650.00); and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; and

WHEREAS, funds are included and available in the 2019 Operating Budget line item A7550.4 Celebrations Contractual; now, therefore, be it

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Richard Hoyt dba Cool Club and Lipker Sisters to

provide music and a sound system for a concert to be held on Thursday, June 27, 2019 from 7:00 – 8:30 pm for a fixed fee of Six Hundred Fifty Dollars (\$650.00), said funds are included and available in the 2019 Operating Budget line item A7550.4 Celebrations Contractual; and further

RESOLVED, that a copy will be forwarded to Michael Stockman, Assistant Director of Parks and Recreation; Brian Emelson, Director of Parks and Recreation; Barb Cole, Finance Director; Karen Bodine, Town Clerk; and Richard Hoyt.

RESOLUTION #127

AUTHORIZATION TO ENTER INTO AGREEMENT - DAVE TIBERIO AND THE NORTHSIDE JOHNNY BAND FOR SUMMER IN THE SQUARE CONCERT

On motion of Councilman Tantillo, seconded by Councilman Condon, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan

Unanimously Approved

WHEREAS, the Department of Parks and Recreation seeks to offer a concert as part of its summer in the Square event; and

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with Dave Tiberio to provide music, lighting and sound for its Summer in the Square event to be held on Saturday, July 13, 2019 from 6:00 – 9:00 pm for a fixed fee of One Thousand Five Hundred Dollars (\$1,500.00); and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; and

WHEREAS, funds are included and available in the 2019 Operating Budget line item A7550.4 Celebrations Contractual; now, therefore, be it

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Dave Tiberio to provide music, lighting and sound for its Summer in the Square event to be held on Saturday, July 13, 2019 from 6:00 – 9:00 pm for a fixed fee of One Thousand Five Hundred Dollars (\$1,500.00), said funds are available in the 2019 Operating Budget line item A7550.4 Celebrations Contractual; and further

RESOLVED, that a copy will be forwarded to Michael Stockman, Assistant Director of Parks and Recreation; Brian Emelson, Director of Parks and Recreation; Barb Cole, Finance Director; Karen Bodine, Town Clerk; and Dave Tiberio.

RESOLUTION #128

AUTHORIZATION TO ENTER INTO AGREEMENT - AUDIO IMAGES SOUND AND LIGHTING FOR MOBILE STAGE RENTAL FOR SUMMER IN THE SQUARE

On motion of Councilman Kahovec, seconded by Councilman Tantillo, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan

Unanimously Approved

WHEREAS, the Department of Parks and Recreation offers a special event known as Summer in the Square; and

WHEREAS, the Department of Parks and Recreation has the need to rent and have delivered a twenty-four foot wide by twenty foot deep, mobile stage system for the event; and

WHEREAS, the Assistant Director of Parks and Recreation has obtained the following written quotes for said rental and delivery of the mobile stage system;

Vendor	Price Proposal
Audio Images Sound and Lighting, Inc.	\$2,295.00
Advanced Production Group, LLC	\$4,200.00

and

WHEREAS, the Director of Parks and Recreation recommends that the Town enter into agreement with Audio Images Sound and Lighting, Inc. for the rental and delivery of a twenty-four foot wide by twenty foot deep, mobile stage system for the event at a cost not to exceed Two Thousand Two Hundred Ninety Five Dollars (\$2,295.00); and

WHEREAS, funds are included and available in the 2019 Operating Budget Line Item A7550.4 Celebrations Contractual; now, therefore, be it

RESOLVED that this resolution is conditioned upon receiving approvals from the Town’s Insurance Broker, or an insurance waiver from the Town Board and the Attorney for the Town; and further

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Audio Images Sound and Lighting, Inc to provide the rental and delivery of a twenty-four foot wide by twenty foot deep, mobile stage system at a cost not to exceed Two Thousand Two Hundred Ninety Five Dollars (\$2,295.00) with said funds from the 2019 Operating Budget Line Item A7550.4 Celebrations Contractual; and further

RESOLVED, that a copy will be forwarded to Mike Stockman, Assistant Director of Parks and Recreation; Brian Emelson, Director of Parks and Recreation; Barb Cole, Director of Finance; Karen Bodine, Town Clerk; and Jason Gridley, Audio Images Sound and Lighting, Inc.

RESOLUTION #129
AUTHORIZATION TO ENTER INTO AGREEMENT - COVERED WAGON / NIAGARA SCENIC TOURS FOR TRIPS PROGRAM

On motion of Councilman Kahovec, seconded by Councilman Guinan, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan
Unanimously Approved

WHEREAS, the Department of Parks and Recreation seeks to offer trips and tours for adults and senior citizens in their recreation program; and

WHEREAS, the Assistant Director of Parks and Recreation issued a Request for Proposals (RFP) including proposed trip themes, itineraries and locations to two (2) local trips and tour transportation service vendors yielding the following results;

Destination	Covered Wagon / Niagara Scenic Tours Proposal	Koning Day Tours Proposal
Theater Trip	\$122.00 / per participant	No proposal response
Concert Trip	\$142.00 / per participant	No proposal response
Holiday Themed Tour	\$99.00 / per participant	No proposal response
Historical / Cultural Tour	\$119.00 / per participant	No proposal response
Overnight Trip	\$425.00 / per participant – double occupancy	No proposal response

and

WHEREAS, the Town is willing to offer participating and registered senior citizens’ a Twenty Five Percent (25%) discount off the cost on single day trips and tours; and

WHEREAS, funds are included and available in the 2019 Operating Budget line item A6772.4 Programs for the Aging Contractual; and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; now, therefore, be it

RESOLVED that this resolution is conditioned upon receiving approvals from the Town’s Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Covered Wagon Tours to provide transportation, staffing and trip / tour coordination at a cost not to exceed Fifteen Thousand Dollars (\$15,000.00), said funds are available in the 2019 Operating Budget line item A6772.4 Programs for the Aging Contractual; and further

RESOLVED, that a copy of this resolution be forwarded to Mike Stockman, Assistant Director of Parks and Recreation; Brian Emelson, Director of Parks and Recreation; Barb Cole, Finance Director; Karen Bodine, Town Clerk; and Sara Frank, Covered Wagon Tours / Niagara Scenic Tours, Inc.

RESOLUTION #130

AUTHORIZATION TO ENTER INTO AGREEMENT - MEAT THE PRESS LLC FOR FOOD TRUCK AT SUMMER CONCERTS

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan
Unanimously Approved

WHEREAS, the Department of Parks and Recreation seeks to offer food truck services at a summer concert; and

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with Meat The Press LLC to provide a food truck at a summer concert to be held on

Thursday, June 27, 2019 from 6:30 – 8:30 pm with the Town receiving Ten Percent (10%) of the gross sales from the event revenue; and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; now, therefore, be it

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Meat The Press LLC to provide a food truck at a summer concert to be held on Thursday, June 27, 2019 from 6:30 – 8:30 pm with the Town receiving Ten Percent (10%) of the gross sales from the event revenue; and further

RESOLVED, that a copy of this resolution be forwarded to Mike Stockman, Assistant Director of Parks and Recreation; Brian Emelson, Director of Parks and Recreation; Barb Cole, Finance Director; Karen Bodine, Town Clerk; and Christopher J. Virgo, Owner / Meat the Press.

RESOLUTION #131

AUTHORIZATION TO ENTER INTO AGREEMENT - MEATBALL TRUCK COMPANY LLC FOR FOOD TRUCK AT SUMMER CONCERTS

On motion of Councilman Condon, seconded by Councilman Guinan, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan
Unanimously Approved

WHEREAS, the Department of Parks and Recreation seeks to offer food truck services at a summer concert; and

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with The Meatball Truck Company LLC to provide a food truck at a summer concert to be held on Thursday, July 11, 2019 from 5:30 – 8:30 pm with the Town receiving Ten Percent (10%) of the gross sales from the event revenue; and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; now, therefore, be it

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with The Meatball Truck Company LLC to provide a food truck at a summer concert to be held on Thursday, July 11, 2019 from 5:30 – 8:30 pm with the Town receiving Ten Percent (10%) of the gross sales from the event revenue; and further

RESOLVED, that a copy of this resolution be forwarded to Mike Stockman, Assistant Director of Parks and Recreation; Brian Emelson, Director of Parks and Recreation; Barb Cole, Finance Director; Karen Bodine, Town Clerk; and Michele Yancey.

RESOLUTION #132**AUTHORIZATION TO ENTER INTO AGREEMENT - DINOSAUR BBQ FOR FOOD AT SUMMER CONCERT**

On motion of Councilman Kahovec, seconded by Councilman Condon, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan

Unanimously Approved

WHEREAS, the Department of Parks and Recreation seeks to offer food truck services at a summer concert; and

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with Dinosaur BBQ Restaurants LLC to provide food at a summer concert to be held on Thursday, August 1, 2019 from 6:30 – 8:30 pm with the Town receiving Ten Percent (10%) of the gross sales from the event revenue if the sales gross over One Thousand Dollars (\$1,000.00); and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; now, therefore, be it

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Dinosaur BBQ Restaurants LLC to provide food at a summer concert to be held on Thursday, August 1, 2019 from 6:30 – 8:30 pm with the Town receiving Ten Percent (10%) of the gross sales from the event revenue if the sales gross over One Thousand Dollars (\$1,000.00); and further

RESOLVED, that a copy of this resolution be forwarded to Mike Stockman, Assistant Director of Parks and Recreation; Brian Emelson, Director of Parks and Recreation; Barb Cole, Finance Director; Karen Bodine, Town Clerk; and Carly Cross, Catering Manager / Dinosaur BBQ.

RESOLUTION #133**RESCIND RESOLUTION 92-19 AUTHORIZATION FOR TOWN SUPERVISOR TO ENTER INTO A CONTRACT WITH THE ONTARIO COUNTY YOUTH BUREAU FOR FUNDING OF THE VICTOR PARKS AND RECREATION "COUNSELOR IN TRAINING" PROGRAM**

On motion of Councilman Condon, seconded by Councilman Guinan, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan

Unanimously Approved

WHEREAS, on February 11, 2019 the Town Board approved Resolution No. 92 - Authorization for Town Supervisor to enter into a contract with the Ontario County Youth Bureau for funding of the Victor Parks and Recreation "Counselor In Training" Program; and

WHEREAS, the County has not approved funding for the program but the Town needs to submit an application for the program; now, therefore, be it

RESOLVED that Resolution No. 92 be rescinded as the funding for the program has not been determined; and further resolved

RESOLVED that a copy of this resolution be sent to the Ontario County Youth Board, Brian Emelson, Director of Parks & Recreation; Town Clerk, Finance Office, and Human Resources.

RESOLUTION #134

AUTHORIZATION FOR TOWN SUPERVISOR TO EXECUTE THE APPLICATION FOR FUNDING OF THE VICTOR PARKS AND RECREATION COUNSELOR IN TRAINING PROGRAM WITH THE ONTARIO COUNTY YOUTH BUREAU

On motion of Councilman Kahovec, seconded by Councilman Tantillo, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan

Unanimously Approved

WHEREAS, the Parks and Recreation Department offers a Summer Counselor In Training and Leadership program for youths in the Town and Village of Victor; and

WHEREAS, the Town annually submits an application to the Ontario County Youth Bureau for funding; and

WHEREAS, the County has not approved funding for the program but the Town needs to submit an application for the funding of the program; now, therefore, be it

RESOLVED that the Town Board authorizes the Town Supervisor to execute the application for funding of the Counselor In Training program for submission to the Ontario County Youth Bureau; and further resolved

RESOLVED that a copy of this resolution be sent to the Ontario County Youth Board, Brian Emelson, Director of Parks & Recreation; Town Clerk, Finance Office, and Human Resources.

RESOLUTION #135

APPOINTMENT OF DANA SNYDER TO PART-TIME TRANSFER STATION LABORER

On motion of Councilman Condon, seconded by Councilman Kahovec, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan

Unanimously Approved

WHEREAS, Dana Snyder was interviewed for the Part-Time Laborer position for the Transfer Station on February 20, 2019 by an interview committee consisting of Mark Years - Highway Superintendent, Casey Paige – Highway/Recycle Office Manager, Jeff Rader – Parks Maintenance Assistant, Brian Emelson – Director of Parks & Recreation, and Tina Kolaczyk – Director of Human Resources; and

WHEREAS, the interview committee wishes to appoint Dana Snyder to the Part-Time Laborer position for the Transfer Station with a starting date of March 7, 2019 at a rate of Fifteen dollars and Forty Three cents (\$15.43)/hour to be charged to the 2019 Town Budget line A.8160.100 Refuse & Garbage. Personal Services; now, therefore be it

RESOLVED that Dana Snyder be appointed to the Part-Time Laborer position for the Transfer Station with a starting date of March 7, 2019 at a rate of Fifteen dollars and Forty Three cents (\$15.43)/hour to be charged to the 2019 Town Budget line A.8160.100 Refuse & Garbage. Personal Services; and be it further

RESOLVED that a copy of this resolution be sent to Dana Snyder, Mark Years, Casey Haines, Ken Wilson, Mary Lyng, Finance Department, and Human Resources.

RESOLUTION #136

APPOINTMENT OF PAUL MOSZAK TO PARKS AND RECREATION CITIZENS' ADVISORY COMMITTEE

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan
Unanimously Approved

WHEREAS, there is an existing vacancy on the Town of Victor Parks and Recreation Citizens' Advisory Committee (PRCAC) due to the expiration of the term held by Cynthia Rochford on December 31, 2018; and

WHEREAS, the Town of Victor wishes to thank Cynthia Rochford for her hard work and dedication to the Parks and Recreation Committee for the past 12 years, and to recognize her for her service and contributions to the Town's Parks and Recreation services for our residents; and

WHEREAS, interviews were conducted on January 2, 2019 by PRCAC Gregory Richards and Director of Parks & Recreation Brian Emelson; and

WHEREAS, the interview committee has recommended the appointment of Paul Moszak to the PRCAC beginning on February 26 2019, and ending on December 31, 2021; now, therefore be it

RESOLVED that Paul Moszak be appointed to the PRCAC beginning on February 26, 2019, and ending on December 31, 2021; and be it further

RESOLVED that a copy of this resolution be forwarded to Brian Emelson, Director of Parks and Recreation; Gregory Richards, Chairperson of the Parks and Recreation Citizens' Advisory Committee; Cynthia Rochford, Town Clerk, Human Resources, and Paul Moszak.

RESOLUTION #137

APPOINTMENT OF PAT COLEMAN TO THE TOWN OF VICTOR CONSERVATION BOARD

On motion of Councilman Kahovec, seconded by Councilman Guinan, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan
Unanimously Approved

WHEREAS, a vacancy on the Town of Victor Conservation Board exists due to the expiration of Kate Crowley's term on December 31, 2018; and

WHEREAS, the Victor Town Board wishes to thank Kate Crowley for her eight years of hard work and dedication on the Conservation Board and to the Town of Victor and its' residents, and wishes her all the best in her new adventures; and

WHEREAS, interviews were conducted by Jack Marren and Matthew Matteson on Tuesday, March 5, 2019 of all candidates who had submitted letters of interest and resumes, and who wished to be interviewed for this position; and

WHEREAS, the interview team has recommended that Pat Coleman be appointed to the Town of Victor Conservation Board; now, therefore be it

RESOLVED, that the Town Board appoints Pat Coleman to the Town of Victor Conservation Board, effective from March 12, 2019 to December 31, 2023, at an annual stipend of Two Thousand Three Hundred dollars (\$2,300.00), said funds are available in the Town budget line item #A.8710.100 – Conservation – Personal Services; and be it further

RESOLVED that a copy of this resolution be sent to Kate Crowley, Pat Coleman, Matthew Matteson, Debora Trillaud, Kim Kinsella, Town Clerk, Finance Dept., and Human Resources.

RESOLUTION #138

AMEND RESOLUTION #147-17 – AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH CHURCHVILLE FIRE EQUIPMENT FOR FIRE EXTINGUISHER INSPECTIONS

On motion of Councilman Condon, seconded by Councilman Kahovec, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan

Unanimously Approved

WHEREAS, on March 27, 2017 the Town Board approved Resolution #147 – Authorization to Enter Into an Agreement With Churchville Fire Equipment for Fire Extinguisher Inspections; and

WHEREAS, this resolution listed individual department codes to be charged for fire extinguisher services; and

WHEREAS, it was decided through the Town budgeting process that funds would be allocated to the Budget Line #A.3620.400 – Safety Committee Contractual for all fire extinguisher inspections, and that all fire extinguisher inspection expenses will be charged to this account; now, therefore be it

RESOLVED that Resolution #147 –Authorization to Enter into an Agreement with Churchville Fire Equipment for Fire Extinguisher Inspections be amended to read as follows:

AUTHORIZATION FOR THE SUPERVISOR TO ENTER INTO AN AGREEMENT WITH CHURCHVILLE FIRE EQUIPMENT FOR FIRE EXTINGUISHER INSPECTIONS

WHEREAS, the Town Hall, Highway Dept., Recycle Center, Parks Maintenance, Town Courts, and Parks & Recreation Dept. have the need to have all of the fire extinguishers in all Town-owned/rented buildings inspected on an annual basis; and

WHEREAS, Churchville Fire Equipment of Churchville, NY, has submitted a proposal to the Town Clerk to conduct these inspections; and

WHEREAS, the Town Clerk recommends that the fire extinguisher inspection contract be awarded to Churchville Fire Equipment, in an amount not to exceed Three Thousand Five Hundred Ninety Three dollars and Ninety Five cents (\$3,593.95) for a 3-year period, effective from April 12, 2017 to April 12, 2020; and

WHEREAS, the expense of the Service Contract for the fire extinguisher inspection service expenses will be charged to the Town Budget Line #A.3620.400 – Safety Committee Contractual for the length of the contract period; and be it further

RESOLVED, that the Supervisor be authorized to enter into contract with Churchville Fire Equipment in an amount not to exceed Three Thousand Five Hundred Ninety Three dollars and

Ninety Five cents (\$3,593.95) for a 3-year period, effective from April 12, 2017 to April 12, 2020, said funds are available in the Town Budget Line #A.3620.400 – Safety Committee Contractual for the length of the contract period; and further

RESOLVED that a copy of this resolution be forwarded to the Finance Department, Highway Superintendent, Town Clerk, Parks & Recreation Director, and Town Courts.

RESOLUTION #139

AMEND RESOLUTION NO. 484-18 - AUTHORIZATION FOR SUPERVISOR TO ENTER INTO AN AGREEMENT WITH ASSESSMENT AND VALUATION SERVICES FOR CONSULTING SERVICES FOR THE COMMERCIAL AND INDUSTRIAL ASSESSMENTS FOR THE 2020 ASSESSMENT ROLL

On motion of Councilman Kahovec, seconded by Councilman Guinan, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan

Unanimously Approved

WHEREAS, on September 24, 2018 the Town Board approved Resolution #484 Authorization for the Supervisor to enter into an Agreement with Assessment and Valuation Services for Consulting Services for the Commercial and Industrial Assessments for the 2020 Assessment Roll; and

WHEREAS, the effective date of service, payment terms of the agreement, and the assessment roll year need to be revised; now, therefore, be it

RESOLVED that Resolution # 484-18 Authorization for the Supervisor to enter into an Agreement with Assessment and Valuation Services for Consulting Services for the Commercial and Industrial Assessments for the 2020 Assessment Roll be amended to read as follows:

AUTHORIZATION FOR SUPERVISOR TO ENTER INTO AN AGREEMENT WITH ASSESSMENT AND VALUATION SERVICES FOR CONSULTING SERVICES FOR THE COMMERCIAL AND INDUSTRIAL ASSESSMENTS FOR THE 2021 ASSESSMENT ROLL

WHEREAS, pursuant to New York’s Town Law, including Section 64(6) and Section 20(2), the Town Board has the power to approve contracts for Town services, including but not limited to contracts for legal, consulting, accounting, and engineering services prior to the execution of such contracts by the Town Supervisor; and

WHEREAS, pursuant to General Municipal Law 103-b and the Town’s Procurement Policy, the Town Board may direct a policy for the acquisition of the Town’s professional services; and

WHEREAS, Requests for Proposals (RFP’s) were received on August 17, 2018, and were evaluated with respect to services provided and cost to the Town as follows:

Assessment and Valuation Services	\$22,000.00
GAR Associates, LLC	\$49,500.00

and

WHEREAS, Assessment and Valuation Services has been identified by the Town Board as having commercial and industrial assessment valuation consulting service experience appropriate for the Town of Victor; and

WHEREAS, the Town has chosen Assessment and Valuation Services for consulting services due to their RFP submittal being the lowest bid; and

WHEREAS, the agreement with Assessment and Valuation Services will be in effect from July 1, 2019 to July 1, 2021 at a fee not to exceed Twenty Two Thousand dollars (\$22,000.00) for all valuation consulting services requested by the Town, with equal payments of Eleven Thousand dollars (\$11,000.00) to be funded from both the 2019 and 2020 Budget line item A.1358.400 Reassessment Contractual; now, therefore be it

RESOLVED that the Town Board hereby authorizes the Supervisor to enter into a contract with Assessment and Valuation Services for Professional Assessment Valuation Services, from July 1, 2019 to July 1, 2021 under the terms and conditions as provided in the 2019 consulting contract, at a fee not to exceed Twenty Two Thousand dollars (\$22,000.00) for all valuation consulting services requested by the Town, with equal payments of Eleven Thousand dollars (\$11,000.00) to be funded from both the 2019 and 2020 Budget line item A.1358.400 Reassessment Contractual; and further be it

RESOLVED that a copy of this Resolution be forwarded to Assessment and Valuation Services, the Assessment Office, the Finance Department, the Town Clerk, and the Human Resources Department.

RESOLUTION #140

ORDER FOR PUBLIC HEARING TO ESTABLISH THE BLUMONT RISE SUBDIVISION (BOUGHTON HILL ROAD) AND CONSOLIDATE IT INTO THE VICTOR CONSOLIDATED SEWER DISTRICT

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan

Unanimously Approved

WHEREAS, the Town Board of the Town of Victor (“the Town”) has received from Woodstone Custom Homes a Consolidated Sewer District Extension Engineers Report containing, in part, a map, Short Form Environmental Assessment Form, and a proposed sewer extension plan (the “Report”) requesting an extension to the Town of Victor Consolidated Sewer District (the “Sewer District”) into 107+/- acres of lands located on the south side of Boughton Hill Road, west of the Town of Victor / Town of Farmington town boundary, more specifically depicted on a map contained in the Report, the metes and bounds description of which is set forth in the Report (the proposed extension to the Sewer District is hereinafter referred to as the “Blumont Rise Sewer District”) all of which is available for public inspection at the Victor Town Clerk’s Office; and

WHEREAS, given the nature of the Report and the policy and practice of the Town of Victor with respect to sewer districts, the report has been converted to one for a proposed establishment and consolidation of the Blumont Rise Sewer District into the Victor Consolidated Sewer District; and

WHEREAS, simultaneous with its establishment, the Town of Victor will cause the Blumont Rise Sewer District to be consolidated into the Town of Victor Consolidated Sewer District, so as to eliminate the additional administrative burden and costs associated with the operation of multiple sewer districts; and

WHEREAS, the boundaries of the Blumont Rise Sewer District comprise approximately 107+/- acres of lands located on the south side of Boughton Hill Road, west of the Town of Victor / Town of Farmington town boundary, more specifically depicted on a map, a part of the Report, the metes and bounds description of which is set forth in the Report referred to herein and available for public inspection at the Victor Town Clerk's Office; and

WHEREAS, the proposed improvements include: infrastructure, 2,030 linear feet of 8 inch PVC sanitary sewer extension and the installation of 6 manholes; and

WHEREAS, the maximum amount proposed to be expended by the Town for the Blumont Rise Sewer District and associated improvements is the sum of zero dollars (\$0.00), as the applicant will pay for the capital cost thereof; and

WHEREAS, since there will be no capital cost to the Town for the Blumont Rise Sewer District, no financing will be employed and it is therefore not necessary to obtain the approval of the New York State Comptroller's Office; and

WHEREAS, simultaneous with the establishment of the Blumont Rise Sewer District, it shall be consolidated into the Victor Consolidated Sewer District as more fully described in the "Proposed Joint Consolidation Agreement for the Town of Victor Consolidated Sewer District and the Blumont Rise Sewer District," (hereinafter referred to as the "Agreement") as adopted by the Victor Town Board on January 28, 2019; and

WHEREAS, a descriptive summary of the Agreement follows:

The current Town of Victor Consolidated Sewer District and the Blumont Rise Sewer District (as proposed and described in the MPR referred to herein) will be consolidated so that the area and infrastructure of the Blumont Rise Sewer District is added and consolidated into the Victor Consolidated Sewer District. The consolidation will eliminate the annual need for additional expenses in the administrative oversight of multiple sewer districts. The existing debt of the Victor Consolidated Sewer District will be spread across the newly consolidated Victor Consolidated Sewer District. This consolidation will not be effective unless and until the Blumont Rise Sewer District is fully established in compliance with NY Town Law; and

WHEREAS, after establishment and consolidation into the Victor Consolidated Sewer District, the capital cost to the typical residential property will be approximately One Hundred Eight dollars and Sixty Nine cents (\$108.69), annually, and the capital cost to the typical commercial property will be approximately Six Hundred Fifteen dollars and Thirty Four cents (\$615.34), annually, and the capital cost to those properties added into the Town of Victor Consolidated Sewer District by operation of this action (i.e., those properties within the area formerly referred to as the Blumont Rise Sewer District) will be in accordance with the formula established by the Town Board as set forth in Chapter 162 of the Victor Town Code, and this action will not significantly change the costs for residential or commercial properties; and

WHEREAS, maintenance and operation charges will be calculated as more specifically set forth in Chapter 162; and

WHEREAS, a hook-up fee will be charged in accordance with Chapter 162 of the Victor Town Code; and

WHEREAS, the Report describing the Blumont Rise, and the Agreement, are both on file in the office of the Town Clerk where they are available for public inspection; now, therefore be it

ORDERED and RESOLVED, that, pursuant to Article 12 of the Town Law, the Town Board of the Town of Victor, shall meet at the Town Hall, 85 East Main Street, Victor, New York, on the 25th day of March, 2019, at 7:00 p.m. for the purpose of conducting a public hearing on the proposal to create the Blumont Rise Sewer District as well as the simultaneous consolidation of the Blumont Rise Sewer District into the Town of Victor Consolidated Sewer District, at which time and place all persons interested in the subjects thereof may be heard; and be it further

ORDERED and RESOLVED, that the Town Board hereby authorizes and directs the Town Clerk to duly publish and post a copy of this Order in the official Town newspaper, on the bulletin board in the office of said Town Clerk, and on the Town website not less than ten (10) days before and not more than twenty (20) days before the public hearing date as is required by Town Law and complete or arrange for the securing of Affidavits of Publication of Notice and Affidavits of Posting Notice of Public Hearing.

RESOLUTION #141

THE TOWN BOARD OF THE TOWN OF VICTOR, NEW YORK CALLING FOR A PUBLIC HEARING IN ACCORDANCE WITH SECTION 202-b OF THE TOWN LAW TO CONSIDER AMENDING THE AUTHORIZATION OF IMPROVEMENTS TO THE TOWN OF VICTOR CONSOLIDATED SEWER DISTRICT CONSISTING OF THE REPLACEMENT AND INSTALLATION OF SEWER INFRASTRUCTURE

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted:

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan

Unanimously Approved

WHEREAS, the Town Board (the “Town Board”) of the Town of Victor (the “Town”) is considering authorizing certain improvements to the Town of Victor Consolidated Sewer District (the “District”) consisting of the replacement and installation of new sanitary sewer infrastructure that will enable sanitary flows to be redirected from Pump Station 28 (Wendy’s), Pump Station 27 (Phillips Road), and Pump Station 29 (Hadley Circle) to Pump Station 30 (Lehigh Crossing) located on NYS Route 251, as well as replacement of Pump Station 18 (High Street) and Pump Station 14 (Cobblestone) including adding a new generator, and all ancillary and related work required in connection therewith (collectively referred to as the “Project”); and

WHEREAS, the Town’s engineers have provided an amended estimate of the maximum cost of undertaking the Project as Nine Million One Hundred Seventy Five Thousand dollars (\$9,175,000.00); and

WHEREAS, the Town Board now intends to conduct a public hearing in accordance with Section 202-b of the Town Law with respect to undertaking the Project at such amended maximum cost; now, therefore, be it

RESOLVED, that the Town Board hereby calls for a public hearing to be held at the public meeting of the Town Board to be held on March 25, 2019 at 7:00 pm at the Town of Victor Town Hall, 85 East Main Street, Victor, New York 14564, to consider if it is in the public interest to undertake the Project at a maximum cost of Nine Million One Hundred Seventy Five Thousand dollars (\$9,175,000.00) and to hear all persons interested in the subject thereof; and it is further

RESOLVED, that the Town Clerk is hereby directed to cause notice of such public hearing to be published and posted in the manner prescribed by law.

PUBLIC COMMENTS: None

RESOLUTION #142

MOVE TO EXECUTIVE SESSION

Time: 8:05 PM

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan

Unanimously Approved

RESOLVED that the Victor Town Board enter into Executive Session for:

- proposed, pending or current litigation
- the proposed acquisition/sale of real property when publicity might affect the value

No Board Action Taken

RESOLUTION #143

MOVE TO CLOSE EXECUTIVE SESSION

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the Executive session of the Victor Town Board was closed.

5 Ayes: Marren, Tantillo, Condon, Kahovec, Guinan

Unanimously Approved

ADJOURNMENT:

With no further business to come before the Board, the regular Town Board meeting was adjourned at 8:48PM on motion by Councilman Guinan, seconded by Councilman Kahovec. Motion carried.

Respectfully Submitted,

Karen C. Bodine -Town Clerk