

**Boughton Park Board
May 2, 2019**

Members in attendance: David Damaske, Ann Borgstrom, William Travis, Jeff Martin,
Sue Stehling, Claudia Walsh, Jim Wiebolt

Others: Jay Mitchel– Town of East Bloomfield

President David Damaske called the meeting to order at 7:00 p.m.

RESOLUTION No. 19/05-1

APPROVAL OF MINUTES

Resolution by Sue Stehling seconded by Jeff Martin, that the minutes be approved as submitted.

RESOLVED that the minutes from April 4, 2019 BE APPROVED as presented

Adopted Ayes 7 Nays 0

RESOLUTION No. 19/05-2

TREASURER’S REPORT

Treasurer, Ann Borgstrom provided the financial report for April and presented vouchers to be paid.

On resolution by William Travis, seconded by Jeff Martin

RESOLVED that the regular bills to be paid BE APPROVED and that the financial report be accepted.

Adopted Ayes 7 Nays 0

RESOLUTION No. 19/05-3

THE ENGINEERING REPORT

The EA status report was discussed at length by Jeff and Bill. Copies of the inundation map was requested for a meeting with Victor and Ontario County Emergency Management personnel.

On resolution by David Damaske, seconded by Sue Stehling to approve the engineering report.

RESOLVED that the engineering report is APPROVED

Adopted Ayes 7 Nays 0

Review Board Member Responsibilities

President Demaske reviewed the roles and responsibilities of Board members. Bill Travis will take on responsibilities of Insurance. Documentation and notices could be performed by someone at the Victor town office- Dave will investigate. An additional task of AUDITS was added. Jeff will audit the first quarter while Dave and Claudia will undertake the next two quarters.

Pavillion Fee

Charges for use of the pavilion were discussed and it was decided to investigate any legal implications before charging for its use.

THE POSITION OF VICE PRESIDENT- RESOLUTION NO. 19/05-4

President Demaske nominated Claudia Walsh for the position of vice president.

On resolution by David Damaske and seconded by Jeff Martin that Claudia Walsh becomes Vice President.

RESOLVED that Claudia Walsh will assume the position of Vice President.

Adopted Ayes 7 Nays 0

ADDITIONAL ITEMS

- The golf course will continue to manage park access keys.
- The park needs volunteers to help maintain the Park. Sue will obtain policies implemented by Friends of Railroad, etc. for a possible Friends of Boughton Park
- Cassella wants a contract. Ann will modify their contract terms to match our needs.
- A \$100 gift certificate will be given to Mary who supporting the board for many years, Ann will handle.
 - Resolution by Bill Travis, seconded by Jeff Martin approved unanimously. (**Resolution 19/05-5**)

Adjournment

On resolution by William Travis, seconded by David Demaske the meeting was closed..

Resolution approved unanimously

The meeting was adjourned at 8:30p.m.

Submitted by Bill Travis

The next meeting will be Thursday, June 6, 2019 at 7:00 p.m. in the Victor Town Hall Veteran's Memorial Meeting Room on the 2nd floor.