

A regular meeting of the Village of Victor Board of Trustees was held on Monday, May 20, 2019 at the Village Hall, 60 East Main Street.

MEMBERS PRESENT: Mayor Gary Hadden
Deputy Mayor Michael Crowley
Trustee Carol Commisso
Trustee Robert Kelly
Trustee Michelle Chalupa
Village Clerk Pamela Hogenes

MEMBERS ABSENT: Director of Public Works John Turner
Attorney Reid Holter

OTHERS PRESENT: Tim Niver & Jim Myers, Victor Farmington Library

Meeting was called to order by Mayor Hadden at 7:00pm.

Salute to the flag.

Privilege of the Floor

Tim Niver and Jim Myers, Victor Farmington Library, came before the board for an update on the Library expansion project. Completed space utilization study, held meetings with residents and municipal officials and presented a rendering from HBT Architects. The study recommended a new 24,000sf space as opposed to the 9,300sf space the library is currently in. The proposal was a 2 story building with a large meeting space, truck/book delivery area, larger staff area and more storage. The rendering reflected the new library being built at the current Village Hall spot.

Mr. Niver and Mr. Myers have been approached by the owners at 33 W. Main St. about a possible site, but would have to include the majority of Mead Park. Mr. Niver and Mr. Myers are meeting with them on Tues. May 21.

Clerk Report

Resolution #50-19

Acceptance of Minutes

On motion of Trustee Carol Commisso, seconded by Trustee Michelle Chalupa the following resolution was APPROVED 5 AYES 0 NAYS

Resolved to accept the meeting minutes from May 6, 2019

Resolution #51-19

Payment of Bills

Whereas, the Village Board of Trustees has audited and approved invoices for payment, that appear on Abstract #24 using vouchers #1861-1941; and,

NOW, therefore on a motion made by Trustee Michael Crowley, seconded by Trustee Robert Kelly, the following resolution was ADOPTED 5 AYES 0 NAYS

Resolved to authorize the Treasurer to pay invoices from Abstract #24 in the following amounts:

General	\$ 26,395.50
Water	\$ 15,893.42
Sewer	\$ 4,956.98
HD – DPW Radios	\$ 496.96
HI – DPW Upgrades	\$ 551.92
HG – Glendower/Duxbury Reconst.	\$ 4,407.61
TOTAL	\$ 52,702.39

Resolution #52-19

Tax Collection

On motion of Trustee Michael Crowley, seconded by Trustee Carol Commisso, the following resolution was ADOPTED 5 AYES 0 NAYS

WHEREAS, the Village Board of the Village of Victor approves Canandaigua National Bank to act as an agent for the Village of Victor and collect Village Taxes for the fiscal year 2019-2020 during the month of June; and

WHEREAS, the Canandaigua National Bank will accept tax bills from June 1st through June 30th, full payments only (no installment payments); and will deposit these payments to the Village of Victor Municipal Choice Account on the following business day and notify the collector with an itemized listing of taxes received; and

WHEREAS, Canandaigua National Bank will not accept copies of tax bill, payments must be made with original bill; now, be it

Resolved, that Canandaigua National Bank will be accepting tax bills for the Village of Victor during the month of June 2019 with no expense to the Village; and, be it further

Resolved, that a copy of this resolution be forwarded to Canandaigua National Bank and Pamela Hogenes, Tax Collector.

Resolution #53-19

Fire Department Appointment – Chris Saar

On motion of Trustee Michael Crowley, seconded by Trustee Michael Chalupa the following resolution was ADOPTED 5 AYES 0 NAYS

Resolved, that the Village of Victor Board of Trustees appoints Chris Saar to the Victor Fire Department Hook & Ladder Company, Firefighter #242, upon a driver’s license approval and the passing of a physical examination from Healthworks.

Resolution #54-19

Fire Department Appointment – Cory Forman

On a motion of Trustee Robert Kelly, seconded by Trustee Carol Commisso the following resolution was ADOPTED 5 AYES 0 NAYS

Resolved, that the Village of Victor Board of Trustees appoints Cory Forman to the Victor Fire Department, Hose Company Firefighter #243; and,

Be it further Resolved that this appointment is subject to:

- the conditions set forth by the Chief of the Victor Fire Department
- passing of a physical examination from Healthworks

Resolution #55-19

2018-19 Fiscal Year End Budget Transfers & Encumbrances

On motion of Trustee Michael Crowley, seconded by Trustee Robert Kelly, the following resolution was ADOPTED 5 AYES 0 NAYS

Resolved to approve the following 2018-19 Fiscal Year End Budget Transfers & Encumbrances:

Yearend Encumbrances & Reserve Transfers
For Fiscal Year Ending May 31, 2019

ENCUMBRANCES

<u>Account</u>	<u>Title</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
GENERAL FUND				
A3410	Fire Department Balance	Attorney Fees/Startup Costs	\$ 38,535.19	
A5182.4	Street Lighting	Light Poles	\$ 6,000.00	
A7520.4	Historic Plaques	Plaques	\$ 1,500.00	

A8030.4	Research	Village Code Update	\$ 16,450.00	
A8560.4	Shade Trees	Tree Plantings	<u>\$ 16,909.00</u>	\$ 79,394.19

WATER FUND

F8340.2	Transmission & Distribution	Software/Reader Upgrade	\$ 8,000.00	\$ 8,000.00
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RESERVE/PROJECT TRANSFERS:

<u>Account</u>	<u>From: Title</u>	<u>To: Reserve/Project</u>	<u>Amount</u>	<u>Total</u>
A	Street Maintenance - A5110	HG - Glendower	\$ 15,000.00	
A	Off-Street Parking - A5650	Street Reserve	\$ 4,850.00	
A	Garbage & Recycling	Equipment Reserve	\$ 25,000.00	
A	General Fund Contribution	Equipment Reserve	\$162,582.00	\$ 207,432.00
F	Water Fund	Water Reserve	<u>\$ 20,000.00</u>	\$ 20,000.00
G	Sewer Fund	Jt. Sewer Reserve	\$ 25,500.00	
G	Sewer Fund	Equipment Reserve	<u>\$ 16,225.00</u>	\$ 41,725.00
HW - Closeout	WWTP Secondary Clarifier	HP - WWTP Digester Upgrade	\$ 15,670.95	\$ 15,670.95
HH - Closeout	High Street Sidewalks	Street Reserve	\$ 10,822.67	\$ 10,822.67

Director of Public Works Report

None

Trustees Reports

Robert Kelly – No planning board meeting in May. Next one on June 26. Attended a regional workshop for planning and zoning. Completed required NIMS courses

Carol Commisso -

- LDC is meeting on May 28.
- Façade Committee meeting on May 21.
- Stated based on the recent URA audit, it was recommended that the following resolution be passed by the Village Board and a similar one to be passed by the URA.

Resolution #56-19

Urban Renewal Agency – Request for Funding

On motion by Trustee Michael Crowley, seconded by Trustee Robert Kelly the following resolution was ADOPTED 5 AYES 0 NAYS

WHEREAS, the Victor Urban Renewal Agency (URA) requested funding of \$11,500 for the 2019-2020 fiscal year; and

WHEREAS, the Village of Victor Board of Trustees has determined that it would be appropriate to approve of funding of the URA in the amount of \$4,000 for façade grants and \$2500 for the annual audit on the condition that the URA document all spending of such fund for the Village's review and approval,

NOW, THEREFORE, BE IT RESOLVED, that the Village of Victor approve funding of the URA in the amount of \$4,000 for façade grants and \$2500 for the annual audit on the condition that the URA provide such documentation of the expenditure as shall be determined reasonable and appropriate by the Village Treasurer.

Ms. Comisso noted that there were 13 applications submitted with 6 of them in the URA District which will exceed the URA funds for that project, if they all get approved.

Michelle Chalupa – Tree Board meeting on May 23. Library meeting on May 28.

Michael Crowley – The Fire Commissioners and the Treasurer have been chosen and will be approved by the Town Board at their May 28 meeting. New Joint Fire District Commissioners and Treasurer will be sworn in at noon on June 1, 2019.

Mayor Report

Mayor Hadden reported the following:

- Would like the URA Chairman to reach out to a potential new member
- Received an e-mail from Tom Turner who participated in virtual lobbying for ADA funding
- Reached out to Sue Hughes-Smith regarding ESA agreement with Joule. A new agreement is forthcoming.
- Attorney Holter is working on a separate maintenance agreement for Harlan Fisher Park
- There will be a Parks & Rec presentation with the joint boards on June 24 @ the Town Hall
- Special Access Management committee meeting on May 30 to pass a resolution to have a public hearing on June 12.
- The FD controlled burn has been completed. The home next door had damage to their vinyl siding. Our insurance company has been notified.
- Memorial Day parade on Monday, May 27.

Attorney Report

None

Adjournment

Meeting adjourned on motion at 8:45pm.

Pamela Hogenes, Village Clerk