

Citizens' Advisory Committee Meeting Minutes

June 5, 2019

Present: Bradford Bowers, Brian Emelson, Larry Fisher, Paul Moszak, Gregg Richards, Liam Richards, Mark Robbins, Lisa Roberts, Lisa Simmons

Guests: Chase Boss, Sydney Boss, Nate Garry, Ryan Marin, Jeremy Tabachin, James Webster (High School Government Class Students from Pittsford Mendon)

Absent/Excused: Gary Hadden, Dave Tantillo

Gregg Richards called the meeting to order at 7:00 pm.

Review and Approval of the April Meeting Minutes:

- Brian gave a follow up to Tanner Ritz's Eagle Scout presentation to the CAC last month. Brian said that he was going to meet Tanner on Friday afternoon to look at the maps and locations of his trail head maps.
- There was one amendment to the meeting minutes. Motion to approve the May Minutes by Lisa. 2nd by Larry. Minutes approved as amended.

Director's Report:

- Brian asked if anyone had any questions regarding the Director's Report that was distributed.
- Lisa suggested that a clothes hook be installed in the "new" de-hydrating restroom at Fisher's Park. Brian said that he would address that request.

Planning Board Project Reviews

Piper Meadows update

- No items to report

Gullace update

- Gregg gave a follow up to the Gullace Project. He relayed that he had contacted the Planning Board and was able to view the most current site plan from the Town side to Harlan Fisher Park and concluded that there is no trail access shown in the plan. Lisa asked if this was their final plan. Gregg replied that he didn't think so and thought it was dated in August of 2018. Brian made a suggestion to file a request to Kim Kinsella in

the Planning Department to provide a set of plans that show a location or an alternative access to the park and it was decided Brian would send the request.

Sewer Main Update

- Brian gave an update on the Sewer Main Project. He stated that they just had a 2nd progress meeting and that the contractor on the force main portion of the project has not yet presented a schedule. Brian indicated that July would be clearing and grubbing and August would be starting excavation. Brian said that the pump station contractor has started mobilizing this week putting a significant pump station at Phillips Road. Another new pump station will be going in at the corner of 251 and the entrance of Lehigh Crossing Park. They have started clearing and grubbing in anticipation of a future pump station.
- Regarding the trail, Brian detailed that there were new negotiations with Finger Lakes Railroad to possibly abandon a section of the contract where the contractor was responsible for building a 6-8 ft wide trail. Brian stated that the engineer from Labella said the responsibility may be turned over to the Town and Village. Brian indicated that he expressed funding concerns. The next project meeting is scheduled for July 2.
- Brian mentioned that there was talk of potential need for additional clearing between Brace Road to Ketchum and Maple. The contractor had stated that they may not be able to work within the clearing limits in order to get some of the larger equipment in to the site. Brian indicated that residents really wanted to keep that tree cover when that section was built. Brian stated that he requested a set of plans as well as the location of the Force Main in relationship to one side of trail versus the other side during construction to understand the need for the additional clearing and that he also emphasized that the contractor must take pre construction photos. The engineer will be doing a site visit with the contractor to identify if they would propose expanding past the clearing limits.

Parks and Recreation Master Plan Review

- The entire master plan draft was released by Bayer. The committee discussed comments on the plan as well as their timeline. The goal for the CAC Committee to report comments on the entire document back to Bayer is June 10. The goal to issue the Final Master Plan to the Town Board is June 14.
- Brian highlighted points from Dave Tantillo's comments and recommendations. Dave's suggested timeline was discussed and the committee determined who would be responsible for certain steps. These included the following:
 1. Set a date for a thirty minute workshop prior to the June 24th Town Board meeting to start at 6:30. Brian to request the workshop.

2. Request Privilege of The Floor for the June 24th Town Board meeting. Brian to request.
 3. Josh Bayer to send a final rough draft to the Town Board members at least two weeks prior to the June 24th meeting
 4. Develop cliff notes to highlight in the presentation of the workshop. Lisa offered to coordinate the notes with the help of Brian and the sub-committee. The goal is to complete this by the week of June 17th.
 5. The residents of the CAC committee to speak at a high level during the actual presentation.
 6. Josh from Bayer Landscape to make any required edits based on feedback from the workshop and Privilege of the Floor after the June 24th Town Board meeting.
 7. The anticipation is for the Town Board to pass a resolution at the July 22nd Town Board meeting to set a public hearing for the August 26 Town Board meeting.
 8. Brian and Josh to put the Master Plan online for residents to review.
 9. Hold a potential public meeting during the August Town Board meeting. (Town Board)
 10. The Town Board may possibly approve the resolution to adopt the Master Plan and amend the Comp plan during the August or September meeting.
- Gregg asked if there would be any presentations to the Village Board and a discussion followed. Brian stated that the CAC will need to decide whether to hold a joint public hearing or a presentation after the Town presentation.

Upcoming Events

VHT Trail maintenance

- Lisa stated that VHT utilizes the MeetUp App for scheduling.

Partington Summer concert series to be 6/13-8/1 at Victor Municipal Park

- Concerts are on Thursday evenings with a diverse band each week and various food trucks

Love Your Trails Day 6/23

- Trail work will start at 9:00 AM and lunch will be provided.

The next meeting will be Wednesday, July 10, 2019

Motion to adjourn was made by Larry and 2nd by Lisa. The meeting adjourned at 8:15.