

**A regular meeting of the Village of Victor Board of Trustees was held on Monday, July 15, 2019 at the Village Hall, 60 East Main Street.**

**MEMBERS PRESENT:**

Mayor	Gary Hadden
Deputy Mayor	Michael Crowley
Trustee	Carol Commisso
Trustee	Robert Kelly
Trustee	Michelle Chalupa
Director of Public Works	John Turner
Attorney	Reid Holter
Village Clerk	Pamela Hogenes

**OTHERS PRESENT:** Bob Haggett, Chris Luley, Gene Pratt, Bill Bross and Ben Frevent

**6:30 – Community Forestry Management Plan presented by the Tree Board**

Regular Meeting was called to order by Mayor Hadden at 7:10pm.

Salute to the flag.

Mayor Hadden, on behalf of the Village Board and the Tree Board, presented a certificate of recognition to Bob Haggett from the Tree Board for all his work on securing the grant from DEC to complete the Management Plan.

Mayor Hadden stated Attorney Holter has reviewed the Municipal Energy Services Agreement presented by Roctricity/Joule and read the following resolution into record.

**Resolution #69-19**

**Joule Assets, Inc. - Municipal Energy Services Agreement**

On motion of Trustee Carol Commisso, seconded by Trustee Michael Crowley the following resolution was ADOPTED 5 AYES 0 NAYS

**WHEREAS**, on June 7, 2019, a Municipal Energy Services Agreement was received from Roctricity on behalf of Joule Assets, Inc. for consulting and program administration services for the Community Choice Aggregation Program; now be it

**Resolved** to authorize Mayor Gary Hadden, to sign the Municipal Energy Services Agreement as presented.

**Clerk Report**

**Resolution #70-19**

**Acceptance of Minutes**

On motion of Trustee Michelle Chalupa, seconded by Trustee Robert Kelly the following resolution was APPROVED 5 AYES 0 NAYS

**Resolved** to accept the meeting minutes from July 1, 2019

\*\*\*\*

**Resolution #71-19**

**Payment of Bills**

**Whereas**, the Village Board of Trustees has audited and approved invoices for payment, that appear on Abstract #4 using vouchers #205-253; and,

**NOW**, therefore on a motion made by Trustee Robert Kelly, seconded by Trustee Carol Commisso, the following resolution was ADOPTED 4 AYES 0 NAYS 1 ABSTAIN Michael Crowley

**Resolved** to authorize the Treasurer to pay invoices from Abstract #4 in the following amounts:

General	\$ 13,812.93
Water	\$ 15,823.61
Sewer	\$ 153.02
HG – Glendower/Duxbury	\$ <u>27,967.43</u>
<b>TOTAL</b>	\$ 56,967.43

\*\*\*\*

**Director of Public Works Report**

Mr. Turner reported:

- Gutters have been completed on Duxbury and Glendower by the end of the week
- Break ins in Victorwood on Sunday, July 7.

**Trustees Reports**

***Michael Crowley –***

***Carol Commisso*** - At URA, accepted the donation from the Village for the Façade Improvement Program. Still looking for another member. Ms. Commisso is spearheading a committee to move the Dadras Plan forward. This committee will now be called the Village Revitalization Work Group. Ms. Commisso distributed a recap of the meeting.

***Michelle Chalupa*** – At URA, Chairman Shelton would like to re-visit a pedestrian crossing on W. Main St. across from Mead Park. At Tree Board, worked on tonight's presentation and discussed the upcoming Gullace project (village portion).

**Robert Kelly** – None

**Mayor Report**

The Board unanimously approved referring the draft access management plan and all related documents to the Ontario County Planning for comment.

**Resolution #72-19**

**INITIATING ENVIRONMENTAL REVIEW PROCESS AND ESTABLISHMENT OF LEAD AGENCY CONCERNING THE PROPOSED ADOPTION OF THE ACCESS MANAGEMENT COMPONENT OF THE VILLAGE OF VICTOR COMPREHENSIVE PLAN**

On motion by Trustee Robert Kelly, seconded by Trustee Michael Crowley the following resolution was ADOPTED 5 AYES 0 NAYS

**WHEREAS**, On November 18, 2018 the Village of Victor adopted Resolution No. 123-2018 that established and appointed a Special Committee to prepare an access management component for the village comprehensive plan jointly with the Town of Victor; and

**WHEREAS**, This Special Committee has worked diligently with LaBella Associates to prepare a draft access management component for the Village of Victor Comprehensive Plan and an access management update to the Town of Victor comprehensive plan in a single document hereinafter referred to as the Draft Access Management Plan, a copy of which is on file with the Victor Village Clerk; and

**WHEREAS**, This Special Committee has conducted multiple public information meetings and meetings with landowners to collect information used in preparing the Draft Access Management Plan; and

**WHEREAS**, Said Special Committee duly advertised and conducted a Public Hearing at 7:00 PM local time on June 12, 2019 at the Victor Town Hall, 85 East Main St., Victor, NY 14564 to hear any and all comments from the public concerning the Draft Access Management Plan; and

**WHEREAS**, On June 12, 2019 said Special Committee voted to recommend adoption of said Draft Access Management Plan to the Victor Village Board and the Victor Town Board; and

**WHEREAS**, Said Draft Access Management Plan contains a Draft Access Management Local Law intended to implement the recommendations of said Draft Access Management Plan; and

**WHEREAS**, The Ontario County Planning Department has prepared separate draft local laws to integrate the proposed Draft Access Management Local Law into the village's development review processes, including:

Local Law 4-2019 to amend Chapter 133 Site Plan Review  
Local Law 5-2019 to amend Chapter 170 Zoning  
Local Law 6-2019 to amend Chapter A174 Subdivision of Land;  
And

**WHEREAS**, The Ontario County Planning Department has prepared a draft Official Map for the Village of Victor indicating existing and planned future roads in conformance with the Draft Access Management Plan and showing park land owned by the Village in conformance with the requirements of §7-724 of the Village Law of the State Of New York; and

**WHEREAS**, A draft Memorandum of Understanding with the New York State Department of Transportation (hereinafter referred to as 'NYSDOT') and the Ontario County Commissioner of Public Works concerning coordinating activities to ensure compliance with said Access Management Plan and Access Management Local Law (hereinafter referred to as the 'MOU') is on file with the Village Clerk;

**WHEREAS**, Adoption of said plan, local laws, official map, and MOU are 'actions' as such term is defined in the New York State Environmental Quality Review Act and its implementing regulations found at 6 NYCRR Part 617, hereinafter collectively referred to as 'SEQR;' and

**WHEREAS**, This Board has determined that the adoption of said plan, local laws, and official map and approval of the MOU are related actions and should be reviewed together under SEQR, and that the only involved agency is the Victor Village Board; and

**WHEREAS**, The Ontario County Planning Department has prepared a draft full Environmental Assessment Form Part 1 and draft Part 2 (hereinafter referred to as the 'EAF') in regard to the environmental review of said comprehensive plan amendment, local laws, official map, and MOU, on file with the Village Clerk; now, therefore, be it

**RESOLVED**, That the Victor Village Board is hereby established as the 'lead agency' for the environmental review of the proposed Access Management component of the Village of Victor's Comprehensive Plan, Local Law 3-2019 to adopt Chapter 43 Access Management of the Village Code , Local Law 4-2019 to amend Chapter 133 Site Plan Review of the Village Code, Local Law 5-2019 to amend Chapter 170 Zoning of the Village Code, Local Law 6-2019 to amend Chapter A174 Subdivision of Land of the Village Code, adoption of the Official Map of the Village of Victor, and the proposed memorandum of understanding with NYSDOT and the Ontario County Commissioner of Public Works; and further

**RESOLVED**, That the Village Clerk is hereby authorized and empowered to circulate a copy of said EAF to all interested agencies; and further

**RESOLVED**, That any public hearing scheduled pursuant to the adoption of said comprehensive plan component, said local laws, and said official map shall include notice of acceptance of comments on the environmental review of same and said MOU being conducted pursuant to SEQRA as permitted under the Uniform Procedures Act of the State of New York.

\*\*\*\*

**Resolution #73-19**

**AUTHORIZING A PUBLIC HEARING ON THE PROPOSED ACCESS MANAGEMENT COMPONENT OF THE VILLAGE OF VICTOR COMPREHENSIVE PLAN**

On motion by Trustee Michael Crowley, seconded by Trustee Carol Comisso the following resolution was ADOPTED 5 AYES 0 NAYS

**WHEREAS**, On November 18, 2018 the Village of Victor adopted Resolution No. 123-2018 that established and appointed a Special Committee to prepare an access management component for the village comprehensive plan jointly with the Town of Victor; and

**WHEREAS**, This Special Committee has worked diligently with LaBella Associates to prepare a draft access management component for the Village of Victor Comprehensive Plan and an access management update to the Town of Victor comprehensive plan in a single document hereinafter referred to as the Draft Access Management Plan, a copy of which is on file with the Victor Village Clerk; and

**WHEREAS**, This Special Committee has conducted multiple public information meetings and meetings with landowners to collect information used in preparing the Draft Access Management Plan; and

**WHEREAS**, Said Special Committee duly advertised and conducted a Public Hearing at 7:00 PM local time on June 12, 2019 at the Victor Town Hall, 85 East Main St., Victor, NY 14564 to hear any and all comments from the public concerning the Draft Access Management Plan; and

**WHEREAS**, On June 12, 2019 said Special Committee voted to recommend adoption of said Draft Access Management Plan to the Victor Village Board and the Victor Town Board; and

**WHEREAS**, Said Draft Access Management Plan contains a Draft Access Management Local Law intended to implement the recommendations of said Draft Access Management Plan; and

**WHEREAS**, The Ontario County Planning Department has prepared separate draft local laws to integrate the proposed Draft Access Management Local Law into the village's development review processes, including

Local Law 4-2019 to amend Chapter 133 Site Plan Review  
Local Law 5-2019 to amend Chapter 170 Zoning  
Local Law 6-2019 to amend Chapter A174 Subdivision of Land  
; and

**WHEREAS**, The Ontario County Planning Department has prepared a draft Official Map for the Village of Victor indicating existing and planned future roads in conformance with the Draft Access Management Plan and showing park land owned by the Village in conformance with the requirements of §7-724 of the Village Law of the State Of New York; and

**RESOLVED**, That a public hearing before the Victor Village Board is hereby scheduled for 7 p.m. on August 19, 2019 at the Village Hall, 60 East Main St., Victor, NY 14564 to hear comment on the proposed Access Management component of the Village of Victor's Comprehensive Plan, Local Law 3-2019 to adopt Chapter 43 Access Management of the Village Code, Local Law 4-2019 to amend Chapter 133 Site Plan Review, Local Law 5-2019 to amend Chapter 170 Zoning, Local Law 6-2019 to amend Chapter A174 Subdivision of Land, adoption of the Official Map of the Village of Victor, and the environmental review being conducted on said plan, local laws, and official map; and further

**RESOLVED**, That the Village Clerk is hereby authorized and empowered to advertise said public hearing in the official newspaper of the Village of Victor, mail a copy of said notice to all adjacent municipalities, and to post a notice for said public hearing in the Victor Village Hall.

\*\*\*\*

Mayor Hadden met with representatives from Greenlight Networks to provide internet service to the Village and the Town. Mayor Hadden suggested looking into a permitting process for phone/internet services. Ms. Hogenes reached out to NYCOM and will forward documents they provided.

**Attorney Report**

None

**Adjournment**

Meeting adjourned on motion at 8:20pm.

---

Pamela Hogenes, Village Clerk