

Citizens' Advisory Committee Meeting Minutes November 6, 2019

Present: Bradford Bowers, Brian Emelson, Larry Fisher, Gregg Richards, Liam Richards, Mark Robbins, Lisa Roberts, Lisa Simmons

Absent/Excused: Gary Hadden, Paul Moszak, Dave Tantillo

Guest: Mark Cain, Town of Farmington CAC

Gregg Richards called the meeting to order at 7:04 pm.

Review and Approval of the October Meeting Minutes:

- Larry made a motion to approve the October Meeting Minutes. Lisa 2nd. Minutes approved.

Farmington Parks and Recreation Collaboration

- The committee welcomed Mark Cain from the Town of Farmington's CAC. There was a discussion over the possibility of Victor and Farmington collaborating to share a new recreation facility. Mark relayed that the Farmington CAC has also discussed partnering with Victor and exploring ideas to put the two resources together as they both service the same students and families and share the same school district.
- Mark and the group discussed and compared points related to the two Town's current park systems, trails, sports fields, budget, population growth, operating costs, staffing, registrations, and programs offered. Mark stated that their main focus is the summer recreation program which consists of approximately 250 youth participants and operates all outside at the various parks and is weather dependent. Additionally they run Zumba classes at the Mertensia Lodge and display fireworks. Mark expressed that they would love to expand to programs geared toward senior citizens and have a facility with more meeting rooms and or places to hold various programs such as cooking classes.
- Lisa suggested putting together a list of pros of a partnership for the two Town's Supervisors including the following:
 - Twelve month recreation program
 - Increase in population
 - Centralized perfect location
 - School bus run during school year
 - Senior programs

- Mark asked what information the group would like him to bring back to the Farmington Board. Bradford asked if the Farmington CAC understands the scope of what the Victor CAC has worked on with the consultants and the adopted Master Plan. Mark replied that he didn't think they did. Bradford suggested that the Victor CAC make a presentation to the Farmington CAC to show them the scope of the Master Plan with the new recreation center. Lisa suggested then making a joint presentation to the two supervisors and members of the Town Boards.
- Future Farmington housing developments were discussed.
- Mark stated that he would send out an email to Peter Ingalsbe, Farmington Town Supervisor and the Farmington Town Board regarding tonight's discussion, and will send the link out with the Victor Master Plan then get in touch to invite the Victor CAC to one of their meetings

Director's Report

- Brian mentioned that Tim Hadden will be leaving the Town for a private opportunity. He has been with us since he was fifteen and will be missed.
- Brian and Suzy Mandrino from the Town Supervisor's office updated the Department's Parks Guide
- Brian is working on a grant application through Finger Lakes Visitors Connection for the purchase of a new adaptive mountain bike geared toward people with developmental disabilities who would like to ride on our trails.

Sewer Main update

- Brian restated that there have been issues over the past few weeks. Brian highlighted items from the memo he sent out to the Engineers and project managers regarding the concerns and issues to be addressed and distributed hard copies to the group. (See Attached Memo) The committee further discussed.

CAC Liaisons

- Dave Tantillo's term is ending. There was a discussion over possible new liaisons.

Upcoming Events

- Christmas in the village is coming up on December 7th.

The next meeting will be Wednesday, December 4th, 2019 at 7:00 PM

Motion to adjourn was made by Lisa and 2nd by Larry. The meeting adjourned at 9:00 PM



To: Mike Schaffron & Ke'Shara Webb, Engineers / Project Managers, LaBella Associates

Fr: Brian Emelson, Director of Parks & Recreation

Cc: Jack Marren, Town Supervisor & Steve Metzger, LaBella Associates

Re: Auburn Trail Sanitary Sewer Forcemain - Fall, 2019 - Concerns / Issues to Be Addressed

Date: November 5, 2019

- Lehigh Crossing Park has experienced closures throughout the fall that were not discussed at any time during the design and pre-construction processes. In addition, the park road has seen considerable damage due to the project. This park road, it's drainage system, the grass shoulders, surrounding vegetation, etc was designed and re-constructed as well as freshly paved in (2018) at a cost to the Department and Town. This roadway and the adjacent areas will need to be re-constructed and re-paved by the Contractor once the pump station and forcemain installation portion of the project is completed.
- The Department planted several ornamental trees adjacent to the trail and plaza at Maple Avenue (near Mickey Finns). Several have been damaged or destroyed during the forcemain construction. These will need to be replaced by the Contractor.
- There was significant clearing of trees and brush in the trail section adjacent to the Rothbury Circle neighborhood off of School Street. We received complaints from three of the most affected homeowners. Steve Metzger and I met with them on site on October 28th. Glenn has proposed

"pulling back up" the brush that was uprooted and knocked down the bank. It is our contention that this will not work.

In addition, significant ponding of water has occurred due to poor grading in this area. This will need to be addressed by LaBella and the Contractor.

- There were lay down piles and materials stockpiled on private property adjacent to the trail in the Rothbury Circle / School Street section. Steve Metzger and I met with the property owner. This needs to be rectified immediately. This cannot continue unless there is written permission by the landowner.
- There are several sections of trail where the grass shoulders on the side of trail where the pipe was installed and backfilled that are now much higher than the trail. This will cause trail washouts in the future. These need to be re-graded, stabilized and sloped properly for water to run off the trail so it is not be trapped on the trail (current state). We do not want ditch lines adjacent to the trail. We want it to be returned to its previous condition which has outsloped, mowable shoulders.
- As noted in previous meetings, bollards, benches, and a trailside kiosk have been damaged and / or displaced. These are all expected to be returned to their original condition or replaced.
- The trail approaches to all road crossings were paved. The pavement on many of the approaches to road crossings have been damaged by construction equipment. These will need to be re-paved by the contractor.
- The original trail was constructed with a 4" of compacted, crusher run #1 & #2 subbase with 2" of compacted, limestone dust top course. The grass shoulders were 2'-3' wide as designed and constructed.

As noted in previous meetings and site visits with project staff; the current trail restoration process and product, which is a mixture of now un-compacted crusher run, un-compacted stonedust and spoils from the construction of the pipeline does not meet the project expectation. This is

not what was agreed upon by the Department and Town Board for the trail to be restored to its original condition. This will need to be addressed by LaBella and the Contractor.

Please let me know how you plan to address these issues. I'm sure that there is a significant of contingency budget set forth for this project. It is not the expectation of the Department Parks and Recreation much less the Town Board for the project team to come back and ask for more funding to address these issues.

Thank you.

- Brian